Minutes of the Tenth Ordinary meeting of the Parish Council held on Monday 2 October 2023 at 7.30pm. This meeting was held at BVH.

 Present: Cllrs Jankinson (Chair), Hughes, Tayler & Weston.

 116. APOLOGIES FOR ABSENCE

 Cllrs Compton, Keates, Nash, Poulton & Selwood

 SBC Cllr Manro

 117. DECLARATIONS OF INTEREST

 None.

 *Recess – 3 members of the public attended, no speakers.*

 118. MINUTES FROM THE NINTH ORDINARY MEETING

 Proposed by Cllr Weston, seconded by Cllr Hughes, all agreed they be accepted as a true

 record.

 119. MATTERS ARISING FROM THE MINUTES

**a**.Dropped kerb – response from SBC GP use CIL monies to negotiate delivery. **To be included in meeting with PM Cllr Weisinger dates awaited from Cllr W.**

**b.** Sam’s Lane hedge gap, Hayfield has yet to deliver despite several communications from PC.

No response from Hayfield or PO. Cllr Keates contacted Customer Service and contract manager. **Contact number for CS from VSC. PC agreed to contact Sols, Clerk to action.**

 **c.** Ermin Street landscaping, awaiting dates from Cllr Weisinger, see above.

 **d.** Staffing – documents circulated. In closed session the PC discussed the way forward. PC

 agreed to hold a meeting with all staff to explain workload issues. **Cllr Jankinson to arrange.**

**e.** High Street – Yellow lines repainted. **SBC arranging 20mph lines to be done.**

**f.**  Cabin sale – purchaser now has planning permission. **To be removed 24/26 Oct 2023.**

**g.** Deer Field – meeting with owners to be scheduled, with Trustees to propose dates.

**h.** REC – school boundaries still not cut. **Clerk to chase.**

**i.** Community Building – solar panels and budgets next Agenda.

**j.** Turnpike Road – Car transporter no longer parking after intervention by resident. PC would like to record its thanks to the resident.

**k.** Casual Vacancy advertised.

**l.** Letter sent to resident at 26b High Street – reply and action taken. Thank you.

 120. PLANNING DECISIONS ADVISED BY SWINDON

 S/22/1493 – Erection of a concrete batching plant with associated aggregate storage area,

 HGV parking spaces, office hut, welfare hut and new vehicular access – Variation of

 Condition 3 (Hours of Operation) from Planning Permission S/14/2100

 At: 21 Turnpike Road Blunsdon SN26 7EA

 **Application Withdrawn.**

121. PLANNING APPLICATIONS DEPOSITED FOR COMMENT

S/23/0288 – Erection of 19no. dwellings and associated works.

 At Land at Home Farm Blunsdon SN26 7AX

 **PC agreed to object as per previous comments. Also, National Highways remodelling**

 **data, no decision for 6 months. No SUDs plan. Road not yet adopted. TW comments –**

 **proximity of water main.**

Other Planning Matters

1. **MUGA –** Advice re procurement still outstanding. **RFO to chase again.**
2. **Community Allotment –** Quotes and costings c/f.
3. **Pavilion –** Plans circulated. Consultation undertaken responses fed into proposals. PC agreed that collaboration with BFC and BCC is necessary. Plans ned to be phased. Access for construction traffic requires a solution. Cllr Jankinson has been investigating sources of funding. PC agreed to proposals submitted. Thanked KP for her work and agreed indicative costs for Surveyor needed. **Clerk to action.**

122. CORRESPONDENCE RECEIVED TO 2 OCTOBER 2023

1. SBC Members Bulletin 1187 & 1188 – emailed to Cllrs.
2. Email re Army engagement invite – emailed to Cllrs. **Cllr Weston to attend.**
3. NALC Newsletter x2 W– emailed to Cllrs.
4. SBC and Parish communication, meeting 4 Oct – emailed to Cllrs. **SCLF moving this forward with working groups.**
5. NALC CX Bulletin x2 – emailed to Cllrs.
6. SBC email re Chapel Hill vegetation – emailed to Cllrs.
7. Email from resident Berton Close - PC to approve work. **PC approved work £750 includes cutting, removal and re seed where needed. Clerk to instruct GM contractor.**
8. SBC Local News and Events x2 – emailed to Cllrs.
9. BVH Magazine – on Web from tomorrow.
10. Community Safety Partnership public meeting – emailed to Cllrs.
11. Wilts Council spatial planning consultation – emailed to Cllrs.
12. Rural Market Towns Group – emailed to Cllrs.
13. Email from resident, hedges cut in response to letter. Resident has been poorly. **Clerk responded with thanks and sympathy.**
14. SBC consultation on Planning responses – emailed to Cllrs.
15. Chief Constable fortnightly update – emailed to Cllrs.
16. Email from resident re Akcess Bus Ceres Road Allotment – emailed to Cllrs. **PC agreed, Chair vote secured agreement. Clerk to notify resident, no pavement or obstructive parking.**
17. Telephone from resident re flooding Churchway from ditch in Malthouse – **reported to SBC**. **Clerk to feedback to resident.**
18. Sign in Back Lane – **reported to SBC.**
19. WALC September Newsletter – emailed to Cllrs.

 123. COMMITTEE REPORTS

1. **GM –** Next meeting 31 October 2023.
2. **Recreation Ground –** School boundary still to be cut. Users meeting 23 October 2023.
3. **BVH** – Weeds and sweeping still require attention. Cabin to be removed 24/26 October 2023. Ramp to be resurfaced.
4. **Community Building –** Solar Panels and budget – deferred to 16 October 2023.

Planning obligations in respect of boundary trees breached. **Clerk to contact RA.** Issue regarding defects with windows etc – **Clerk to seek Solicitor advice. Chair to forward name and number supplied by residents.**

1. **Cemetery –** Plans to relocate skip presented by Cllr Tayler. **PC agreed unanimously to approve plans and progress works at a cost of £500.**
2. **Allotments –** Risk assessment received in respect of mowing to be undertaken by Cllrs Nash & Tayler.
3. **Structure –** Chair to invite staff to an informal meeting where the challenges facing the PC will be outlined and discussed. **Cllr Jankinson to arrange.**

 124. PARISH MATTERS

 Cllr Hughes reported that yellow lines on High Street have been repainted. The 20mph lines-

 SBC to still to do.

 Cllr Hughes suggested an article for Magazine and social media about inconsiderate parking

 blocking pavements with vehicles.

 Cllr Tayler reported the large bag at REC – raise at meeting on 23 October 2023.

 Clerk reported that the notice board in Millenium Garden was beyond repair. PC approved

 funding £360 and relocation to wall of Community Building. **Cllr Tayler & Clerk to**

 **arrange.**

Clerk reported that she is on leave from 18 October to 30 October inc. Urgent matters

 will be dealt with by RFO.

 Cllr Jankinson reported thefts from cars in St Andrew Ridge and Blunsdon.

 **Clerk to get update from Police and post on social media.**

Cllr Weston gave apologies for the meeting on 16 October 2023.

 Cllr Jankinson reported that Broadbush gullies and drains need clearing to prevent surface

 water collecting. **Clerk to contact Cllr Weisinger.**

 125. KEY MESSAGES.

 Parking

 Thefts from Cars

 126. SUMMONS TO ATTEND NEXT MEETING

 The next meeting to be held 16 October 2023 at 7.30pm – Venue BVH

 There being no further business the Chairman declared the meeting closed.

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 Chairman 16 October 2023

**SUMMARY OF ACTIONS**

**PC Actions**

 Dropped kerb – possible CIL funds, PC and Ward Cllrs.

 Ermin Street landscaping – dates for meeting requested from PM.

 Hole in hedge and Velux – PO and WK at Hayfield. Advice from Sols.

 Boundary trees at Blunt rise in breach of planning – notify SBC.

 Staffing – Chair to arrange meeting.

 MUGA procurement – Meeting and RFO to chase procurement rules.

 REC – School boundaries to be cut. Clerk to chase

 High Street – with SBC for 20mph lines.

 Deer field – meeting to be arranged, awaiting landowner trustees.

 Pavilion – Clerk to contact KP.

 Army event – Cllr Weston to attend.

 Berton Close – GM to action work.

 Acksess bus parking – Clerk to notify resident.

 Flooding Churchway – clerk to notify resident.

 Back lane – sign reported to SBC.

 Cemetery – CLLrs Tayler & Nash to action plan.

 Notice Board – to be removed, replaced, and resited.

 Gullies and drains B4019 – Clerk to contact Cllr Weisinger.

 Key Messages – to post on Facebook and WEB

 ***Hunts Hill damage to road ditch – Cllr Gardiner to report Aug 23 Clerk to Chase 4 sept 23. Cllr Selwood to send property details.***

 ***High Street road markings – Cllr Gardiner to follow up. Aug 23 Clerk to Chase 4 sept 23***

 First reported – lingering issues dated in red.

 **SBC Cllr Actions**

 Turnpike Parking – reported with photos. Yellow lines done – parking still a problem June 23.

 Ditch in Kingsdown Lane – SBC awaiting waste plan from Care Home Nov 2022. Site meeting

 arranged Dec 2022. Update received June 23