Minutes of the First Ordinary meeting of the Parish Council held on Monday 9 May 2022 at 7.30pm. This meeting was held at BVH and via Zoom.

Present: Cllrs Selwood (Chair), Ainscow, Banda, Doell, Keates, Nash, Rogers & Tayler

1. ELECTION OF CHAIRPERSON

The Clerk had received one nomination for the role of Chair, Ian Jankinson. Cllr Keates proposed, and Cllr Nash seconded the nomination. The PC voted unanimously, in his absence, to elect Cllr Jankinson as the Chair.

1. ELECTION OF VICE CHAIRPERSON

The Clerk had received one nomination for the role of Vice Chair, Ian Selwood. Cllr Tayler proposed, and Cllr Doell seconded the nomination. The PC voted unanimously to elect Cllr Selwood as Vice Chair.

1. DECLARATIONS OF ACCEPTANCE OF OFFICE

 The PC agreed that the declaration of acceptance of Chair, be deferred to the next meeting.

 Cllr Selwood and the Clerk signed the Declaration of acceptance of Office as Vice Chair.

1. CO OPTION TO VACANCY

There were no applications to fill the vacancy.

1. APOLOGIES FOR ABSENCE

 Cllrs Compton & Jankinson

 6. DECLARATIONS OF INTEREST

 Cllr Doell – Planning Application S/22/0603.

 *RECESS –* None

 7. ELECTION OF COMMITTEE MEMBERS/REPS ON OUTSIDE BODIES

 a. Planning – ***Cllrs Jankinson, Keates, Nash & Tayler.***

 b. Recreation Areas, Local Open Spaces, Grounds Maintenance & Allotments – ***Cllrs Ainscow,***

 ***Selwood & Tayler.***

 c. BVH, Cemetery & Community Building – ***Cllrs Banda, Keates & Tayler.***

 d. Governance, Staffing & Policy – ***Cllr Selwood.***

 e. Transport, Highways, Footpaths & ROW – ***Cllrs Banda & Doell.***

 f. Broadband & Communications – ***Cllr Selwood.***

 g. Health & Safety – ***Cllr Nash.***

 h. Education – ***Cllr Jankinson.***

i. Finance – ***Cllrs Ainscow, Jankinson, Selwood & RFO***

 j. Outside Bodies: i) WALC – ***None.***

 ii) Swindon Local Councils Forum – ***Cllrs Compton & Jankinson.***

iii) Rural Community Safety – ***Cllrs Doell & Selwood***

 8. MINUTES FROM THE TWENTY THIRD ORDINARY MEETING

 Proposed by Cllr Tayler, seconded by Cllr Nash, all agreed they be accepted as a true record.

 Minutes were approved.

 9. MATTERS ARISING FROM THE MINUTES

1. Cemetery Wall – Hayfield have commenced groundworks on the wall. PO & CO notified, no response received.

**b.** Average speed cameras – Cllr Jankinson attended meeting on 10 March, unfortunately not attended by the relevant Officer. **Answers to questions about enforcement etc to be provided via email. RA for new locations still outstanding.**

**c.** Newland Minerva Heights – Play Area open. Allotments going well. Quote to re site trough and apply mustard seed to 6 unused plots £750. **PC agreed, Clerk to advise GM.**

**d.** Welcome Pack **– Cllr Collingwood to update by 25 April 2022. C/F**

 **e.** Road Sweeping raised with SBC at Parish Deed meeting – **SM to feedback.**

 **g.** Hayfield transfer of Community assets, legal documents awaited. **Hayfield advised draft**

 **in progress.**

**h.** Tree maintenance Plan – Clerk working on updated document.

 **i.** Linley Road Play Area – **MJ sourcing replacement timber for slide. C/f**

1. Grove House – PC requested enforcement conditions regarding visibility splays, AC confirmed conditions to be added.
2. Safe Crossing – Sams Lane to Shop. Process is to go via Ward Cllr to Traffic Manager at SBC. **Clerk requested action from Cllr Weisinger.**
3. Church Path – work scheduled for around 5 May, weather dependant. c/f
4. Ermin Street bollard. PC agreed to steel posts with concrete fill. **Clerk to get quote.**
5. Road repair Lonsdale Close, reported to SBC – unable to find fault. **Cllr Keates liaising with resident.**
6. Road Surface High Street – SBC aware, work scheduled date TBA.
7. Parking at REC – **Clerk to add to Agenda 23 May 2022.**
8. Speed humps Ermin Street – SBC confirmed removal as ramps were too damaged to replace. Road need re surfacing before humps replaced. Date TBA.

 10. PLANNING DECISIONS ADVISED BY SWINDON

 S/HOU?22/0391 – Conversion of garage into habitable space and construction of dropped kerb.

 At: 19 Berton Close Blunsdon

 **Planning Permission Granted with Conditions**

 11. PLANNING APPLICATIONS DEPOSITED FOR COMMENT

S/HOU/22/0535 - Erection of a rear extension to detached garage to form home office with glass link to house.

At: Coral Stone Cottage, 4 Broad Bush Blunsdon Swindon SN26 7DH

**PC agreed to support as not aware of any Planning reason to object.**

S/22/0603 - Erection of water pumping station and electrical annex buildings.

At: Covered Reservoir, Ermin Street Blunsdon Swindon

**PC agreed to support as not aware of any Planning reason to object.**

S/22/0457 - Erection of 5no. self build dwellings (use class C3) and associated works.

At: Longfield, Kingsdown Lane Blunsdon Swindon SN25 5DL **Revised Consultation**

**PC agreed to object. PC supports TDM comments. PC previous objections still stand.**

S/ADV/22/0643 - Display of various non-illuminated signboards and flagpoles.

At: Land Off B4019, Broad Blunsdon Swindon

 **PC agreed no Planning reason to object.**

Other Planning Matters

1. **MUGA –** Planning application with SBC.
2. **Community Allotment –** Revised drawing will be finished by next meeting. Confirmation that when all detail agreed she will produce final drawing/plan. Boundary hedge with GM.

Permission required for boundary fence. **Clerk to go back to BB & HH at SBC.**

1. **13a Turnpike Road –** PO asked for PC to reconsider objection. PC agreed to continue with objection and request the matter goes to Committee. **Clerk to notify TB.**

 12. CORRESPONDENCE RECEIVED TO 9 MAY 2022

1. SBC Members Bulletin 1117 &1118 emailed to Cllrs.
2. Email from resident – problems with Disabled Bay Village Hall, parking reminder needed.
3. WALC Newsletter – emailed to Cllrs.
4. Solar Together – SBC campaign. Publicity available.
5. Email from resident – litter pick completed. Clerk sent thanks.
6. Village Magazine – now online.
7. Email from new resident at The Paddocks no refuse collection. Resolved with Cllr Weisigner
8. SBC NEV update – emailed to Cllrs
9. Email from resident re Street Party – Cllr Weisinger action on road closure.
10. Email from resident – Broadbush blocked by developer lorries – SBC confirmed planning condition, TB asked for response from Greensquare.
11. SBC Feeding Swindon Partnership – meeting on 23 May 2022.
12. Email from resident requesting decision on Portakabin be revisited – emailed to Cllrs. **PC agreed to meet with Scouts. Clerk to arrange.**
13. SBC news update – emailed to Cllrs.
14. Email and photos from resident re activity at 11 Jupiter Close – sent to SBC enforcement.
15. Email from resident re green space to hold dog classes – emailed to Cllrs. **PC agreed, Clerk to notify resident. Area to be maintained by resident and use to stop on notice from PC.**

 13.COMMITTEE REPORTS

1. **GM –** Hedge at Community Allotment in hand. Grass cutting commenced.
2. **Recreation** – Holes in field inspected. **Cllr Tayler to apply topsoil.** Hedge cutting, 2 significant cuts, dates TBA. Clerk notified resident.
3. **BVH** – Reminder about Disabled Parking Space. **Clerk to issue.**
4. **Community Building –** Meeting on 18 May. Awaiting info re doors, Build Reg Cert and Transfer docs. **Cllr Tayler investigating planning for canopy.**
5. **Jubilee Celebrations –** Cllr Weisinger assisting residents with road closure application for 3June between 10am and 5pm. Street Party 12noon to 3pm.

 14. PARISH MATTERS

 Cllr Ainscow reported that there were two bollards missing at Cemetery.

 Cllr Doell asked about plans for corner of High Street and Ermin Street. **Cllr Tayler to redo**

 **Planter. Further plans to be considered under BKV – Agenda 23 May 2022.**

Cllr Doell reported yellow paint on road defects in Sutton Park. **Clerk to contact SBC about**

 **work/timescales.**

Cllr Nash reported a damaged pavement in Jupiter/Janus Close, suspected cause large delivery

 lorry. **Report to SBC.**

Clerk reported that the Annual Accounts will be on the agenda for 23 May meeting. If any

 Cllr wants to see the accounts beforehand, please contact RFO.

 Cllr Selwood reported that the speeds on Ermin Street are increasing following the removal

 of the speed humps. **Report to SBC via Cllr Weisinger.**

 15. KEY MESSAGES.

 APA – 16 May 2022

 Speed Humps – Ermin Street

 Vacancy for PCllr.

 16. SUMMONS TO ATTEND NEXT MEETING

 The next meeting to be held 23 May 2022 at 7.30pm – Venue BVH

 There being no further business the Chairman declared the meeting closed.

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 Chairman 23 May 2022

**SUMMARY OF ACTIONS**

 **PC Actions**

 Cemetery Wall – Groundwork in progress.

 Average speed cameras – Meeting on 10 March, with Police to email response.

 Newland Allotments – Trough and mustard seed to be actioned.

 Community Allotment – full plan and costings to be produced, after resident consultation. PC

 Agreed work to hedge. Permission for fencing needed from SBC

 Road Sweeping raised with SBC – SM to report back

 Welcome Pack – Cllr Collingwood to update, Chair to write to AC.

 Hayfield legal docs – Docs being drafted

 Linley Road – MJ sourcing wood for slide.

 Ermin Street Bollard – Clerk to get quote for spikes

 Sams Lane Crossing – request to Cllr Weisinger.

 Lonsdale Close repair – Cllr Keates/resident.

 Parking at REC – plans to be revisited, Agenda 23 May 22

 13a Turnpike Road – Clerk to notify TB – PC objection confirmed.

 Portacabin – Meeting with Scouts TBA

 Dog Training – Clerk to contact resident.

 REC – Cllr Tayler to apply topsoil.

 Disabled Parking Bay – PC to issue reminder.

 Canopy at Community Building – Cllr Tayler to check.

 Planter – Cllr Tayler to redo.

 Yellow Paint Sutton Park – Clerk to report to SBC

 Pavement Jupiter/Janus Close – Clerk to report.

 Speeds on Ermin Street – Clerk to report to Cllr Weisinger

 First reported – lingering issues dated in red.

 **SBC Cllr Actions**

 Pooling on Ermin Street – SBC response not adequate.

 Ermin Street damaged speed bumps. Further damaged email 25/1. Further email 24/2 Further email

 agreed at 11/4 meeting. Speed Hump removed 25/4/22!!

 Ditch in Kingsdown Lane – Cllr Weisinger agreed with Cllr Tayler and emailed SBC.

 Sec 106 Monies – to chase officer 25/4

 Key Messages – to post on Facebook and WEB.