Minutes of the Ninth Ordinary meeting of the Parish Council held on Monday 20 September 2021 at 7.30pm. This meeting was held at BVH and via Zoom.

Present: Cllr Jankinson (Chair), Collingwood, Doell, Keates, Rogers (Z), Tayler

 Selwood.

114. APOLOGIES FOR ABSENCE

Cllrs Ainscow, Banda, Compton & Nash.

 115. DECLARATIONS OF INTEREST

 Cllr Collingwood – S/HOU/21/1292

 Cllr Tayler - S/21/1239

 *RECESS*

 *One member of the public addressed the PC regarding S/21/1239. He remained to hear the PC*

 *discussion on this matter. Four other residents attended to seek information about*

 *S/RES/21/1371. Chair explained that the PC had objected to the application, the PC response*

 *is shown on SBC Planning Portal. The Chair outlined the process for the residents to object and*

 *explained that if SBC are of a view to approve – it should go to Planning Committee, which is a*

 *public meeting.*

 116. MINUTES FROM THE EIGHTH ORDINARY MEETING

Proposed by Cllr Selwood seconded by Cllr Keates, all agreed they be accepted as a true record.

 Minutes were approved.

 117. MATTERS ARISING FROM THE MINUTES

 a. B4019 safety – SBC have asked PC for input to traffic mitigation, to do this the PC

 need information about the plans for Cold Harbour. ***Clerk to respond to SBC.***

 ***Cllr Jankinson to write to new Police and Crime Commissioner about speeding enforcement.***

1. Church Path – Supply of materials for the work is holding up progress. PC agreed that if a revision to the original quote was needed it would consider this. ***Clerk to speak with GM****.*
2. Soakaway at Ringstones – no response from SBC officerssince June. ***Clerk to request update.***
3. Weight restriction on B4019 & Turnpike. Cllr Rogers to investigate details. **c/f**
4. Sams Lane hedge – Hayfield agreed to do works by 17 September. Work not done this was raised with LW by Chair at meeting today. ***Clerk to chase.***
5. Newland Allotments - **Clerk to check on progress. c/f**
6. Ermin Street/High Street – Spec and plan for work with Newland.
7. Ermin Street traffic calming – unsatisfactory and unsafe repair carried out using tarmac. ***To be reported to Cllr Manro – no response.***
8. Local Plan Review **–** consultation extended to 7/10.
9. Cemetery wall – Hayfield have sourced stone and will provide a quote to build wall. ***RFO to obtain further quotes as part of CIL/Sec106 work.***
10. Jubilee Beacon – Cllr Collingwood confirmed that his approach to Landowner was not successful. ***Cllr Collingwood to approach BHH.***
11. POS at Fortuna Close – grass needs cutting. ***Clerk to contact Linden Homes.***
12. BFC meeting with new Chair arranged for 23 Sept at Rec Ground.
13. Bootcamps – ***RFO to supply days/dates of matches and training, no lights to be used.***

 118. FINANCE

 a. Monthly Accounts – RFO advised that income was very healthy largely because of CIL

 payment but also because bookings were picking up.

 The External Audit of accounts has been completed with no issues. Published on WEB.

 The monthly accounts were approved as follows:

 Cllr Selwood proposed, Cllr Tayler seconded, all agreed, that payments totalling

 £11,248.30 and receipts totalling £37,678.44 be approved. See attached sheet for full

 details.

 b. Finance Committee – meeting held to discuss CIL and Section 106 receipts and allocations.

 ***RFO to table proposals at meeting on 18 October 2021. ( see below )***

**FINANCE COMMITTEE MEETING 20/09/2021**

Proposals for consideration at PC meeting 18/10/21

|  |  |
| --- | --- |
| **S106**  |  |
| **Total sums available to claim:** |  |
| Linley Road Play Area improvements  | £13,973.88 | Resurfacing, Autumn 2022.  |
| Cemetery extension  (walls/paths?)  | £20,726.83 \* | £5,000 for stone sourced by Hayfield. Wall labour quotes to be sought from Hayfield, Halestone Masonry. **Request total now.** |
| Pitches improvements | £5,605.46 | 5 annual payments of £1,100 to Blunsdon FC for improvement works with condition FC employs traffic/parking marshall on match days. |
| MUGA | £137,875.68 \* | **£35,585.79 (spend deadline of 21.9.22) to be requested now** for consultancy costs. |
| Allotments provision   | £41,535.68 | Water supply at Newlands site; quote for provision of possibly 4 allotments on site opposite Methodist Chapel; planted border and bench to front. Quote from GM contractor. SBC Housing to be contacted re use of site.  |

\*Part of these sums have a spending deadline of September 2022.

|  |  |
| --- | --- |
| **CIL**  |  |
| **Funds Held:** |  |
| *Allocated* |  | *+ Parish funded* |
| MUGA | £42,890.04 |  *+ £10,296* |
| Cemetery extension | £15,000 |  *+ £12,400* Can be transferred to alternative project if not needed for Cemetery walls/paths. |
| Bulb Planting  | £500 | In Kingsdown area; to be discussed with GM contractor. |
| *Unallocated* |  |
| 2020/21 (must be allocated for annual CIL report November) | £10,382.22 | Approx £5,000 as match funding to Village Shop; balance towards outdoor gym equipment\* including inclusive items. |
| 2021/22 (to date) | £36,135.94 | Outdoor gym equipment and tree works/additional grounds maintenance. |

\*in addition to £7,500 already held

 119. PLANNING DECISIONS ADVISED BY SWINDON

 S/TWC/21/1298 – Works to trees in a Conservation Area

 At: Bennath Back Lane Blunsdon

 **SBC no objection to felling Birch – east front elevation.**

 S/HOU/21/0914 – Erection of detached building and car port.

 At: Portquin Cottage Broad Bush Blunsdon

 **Planning Permission Refused.**

 120. PLANNING APPLICATIONS DEPOSITED FOR COMMENT

 S/21/1239 – Erection of 1no. dwelling and associated works (Variation of condition 2 of

 S/20/0635 – drawings).

 At: Osmanton Kingsdown Lane Blunsdon SN25 5DL

 **PC agreed to support as not aware of any Planning reason to object.**

S/21/1416 – Erection of 1no. dwelling.

 At: Land adjacent to Eden Field Kingsdown Lane Blunsdon SN25 5DL.

 **PC agreed to object as there are significant unresolved planning issues in this location.**

 **The PC is concerned about contamination from the former Scrapyard.**

 **The PC is concerned about the privacy of Home Farm.**

 **Previous applications have been refused because of NC5.**

S/19/1735 – Full planning application for the erection of a place of worship with access,

 Parking, open spaces, landscaping and other associated works.

 At: Land South of Broad Bush (B4019) Blunsdon SN26 7DE

 **PC agreed to object – parking, location, access, type of use. See Planning response for**

 **full detail.**

S/HOU/21/1325 - Demolition of the existing garage. Erection of a new garage with pitched roof to include front and rear dormers. Loft conversion to include raising the height of the roof, reconstructed and enlarged dormer to the front and new dormer to the rear. Erection of single storey front (porch) and rear extensions.

 At: Ambleside, West Hill Blunsdon Swindon SN26 7BQ. REVISED CONSULTATION.

 **PC agreed to object – too many windows on rear elevation, privacy of neighbour**

 **Impacted.**

S/HOU/21/1368 – Erection of 3m high x 16.3m fence to rear of property.

 7 The Ridge Blunsdon SN26 7AD

 **PC agreed to support as not aware of any Planning reason to object.**

S/HOU/21/1128 – Erection of a two storey side extension.

 At: 2 The Copse Blunsdon SN26 7 BW

 **PC agreed to support if the size of the balcony is reduced as per neighbour request.**

S/HOU/21/1408 – Installation of solar panels on existing carport/garden store.

 At: Fowlers Farm Front Lane Blunsdon SN26 7BJ

 **PC agreed to support as it recognises the benefit of Low Carbon Technology but will**

 **Support any comments made by Conservation Officer.**

S/HOU/21/1292 – Erection of self-contained annexe (retrospective)

 At: 1 Castle Hill Cottages Burytown Lane Blunsdon SN26 7 DQ

 **PC agreed to support as not aware of any Planning reason to object.**

 Other Planning Matters

1. **MUGA –** Meeting with new consultant went well. ***Clerk to request second meeting.***

***Chair to follow up email to previous consultant.***

1. **TRAFFIC CALMING BLUNSDON –** PC agreed that the issues with Cold Harbour junction need to be resolved before any mitigation on Broadbush can be agreed.

***Clerk to advise SC.***

PC is concerned about speeding. ***Chair to write to P&CC, Cllr Rogers to obtain RAC stats.***

 121. HOSPITALITY GUIDANCE

 The PC received updated guidance from SBC about hospitality and the need to record ALL

 Offers, even if not accepted. The PC agreed to adopt the new guidance to be used with Rof I

 forms. ***Clerk to check Standing Orders.***

 122. CORRESPONDENCE RECEIVED TO 20 SEPTEMBER 2021

1. SBC Members Bulletin – 1086 & 1087 emailed to Cllrs.
2. NALC September Newsletter – emailed to Cllrs.
3. Hospitality Guidance – emailed to Cllrs. PC adopt for induction with Rof I?
4. Email from resident – SR Motors blocking pavement. Clerk emailed and response to apologise and move vehicles.
5. Email from Hayfield – Sams Lane hedge to be cut by 17 September,
6. Email from SBC – TO at Fortuna Road, Emailed to Cllrs.
7. Email from resident wanting Road Closed signs for Ivy Lane/Front Lane, while she moves.
8. Email from SBC – rise in Covid infections promoting vaccination. Emailed to Cllrs.
9. Email from SBC LP consultation extended to 7/10. Emailed to Cllrs and Facebook.
10. Email from resident – blocked badger set. Reported to 101

k. Email from resident – Plan App place of Worship. Chair responded.

 123. COMMITTEE REPORTS

1. **GM –** Review meeting to be arranged with GM and meeting of GM Committee.

***Clerk to arrange.***

1. **Recreation** – Meeting with new BFC Chair arranged. Hedge to be discussed with GM, see above. Parking at the New Shop can be used on match days.
2. **BVH** – Note to hirers re unsafe stacking of chairs. ***RFO to contact hirers.***
3. **Broadband –** BT attending Cllr Selwood residence re speeds.

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 e. **Covid –** SBC promoting vaccination and drop in centres.

 124. PARISH MATTERS

 Cllr Jankinson reported that the NHP website was to close and the NHP document would be

 accessible through Parish Web.

 Cllr Jankinson reported that clearance was required from privately owned space along ginnel

 at Sutton Park. Although this will aid gras cutting etc it is private land and therefore the PC

 felt it would set a precedent if it cleared the area. ***Cllr Jankinson to arrange to clear.***

Clerk enquired about road safety audit. Chair confirmed work needed on this. ***Clerk to add***

 ***To Agenda.***

Cllr Selwood reported that the hedge on farmland at Front/Ivy Lane needed trimming.

 ***Clerk to contact Owner.***

Cllr Selwood enquired about maintenance of CH Garden. Chair confirmed it is PC.

 Cllr Doell enquired about Methodist Church. Chair confirmed it had been purchased

 for residential use.

 125. KEY MESSAGES

 Vaccination

 MUGA

 External Audit

 126. SUMMONS TO ATTEND NEXT MEETING

 The next meeting to be held 4 October 2021 at 7.30pm – Venue BVH/Zoom

 There being no further business the Chairman declared the meeting closed.

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 Chairman 4 October 2021

 **SUMMARY OF ACTIONS**

 **PC Actions**

B4019 safety/Speeding issues – Clerk to respond to SC @ SBC Chair to write to PCC. Cllr Rogers to obtain RAC data.

 Church Path – Clerk to contact GM re dates and price.

 Soakaway at Ringstones – Clerk to request update. 7/6

 Cemetery Wall – stones sourced. Clerk to contact CO. RFO to obtain quotes.

 Weight restriction on B4019, Cllr Rogers to investigate.

 Sams Lane hedge – Clerk to chase LW. 5/7

 MUGA – Chair to chase contractor. Clerk to arrange meeting with new contractor.

 Average speed cameras – Cllr Jankinson to contact new PCC.

 Newland Allotments – clerk to check on progress.

 Ermin Street/High Street – Cllr Selwood dealing with spec.

 Traffic Calming – contact Cllr Manro as repair unsatisfactory and unsafe.

 Local Plan Review – CLlr Jankinson to send PC submission

 Jubilee Beacon – Cllr Collingwood to approach BHH.

 Fortuna Close grasscuttting – developer to be contacted.

 Bootcamps – RFO to supply days of use to organizer.

 CIL proposals at 4/10 meeting – RFO.

 Hospitality Guidance agreed. SOs to be checked.

 GM – review meeting and Committee meeting TBA

 BVH chairs – RFO to contact hirers.

 Hedge Front Lane Ivy Lane – Clerk to contact owners.

 First reported – lingering issues dated in red.

 **SBC Cllr Actions**

 Pavement encroachment – Cllr Manro to advise. 19/7

 Road Surfaces in Parish – Letter to Cllr Manro. 5/7

 By Law for parking at Rec – Cllr Manro to investigate.

 Highway weed clearance – Cllr Manro to investigate.

 Burytown Lane missed recycling collections

 Key Messages – to post on Facebook and WEB.