Minutes of the Third Ordinary meeting of the Parish Council held on Monday 21 June 2021 at 7.30pm. This meeting was held at BVH and via Zoom.

Present: Cllr Jankinson (Chair), Cllrs Ainscow (Z), Collingwood (Z), Keates (Z), Nash, Tayler & Cllr Rogers.

Cllr Banda – co-opted.

SBC Cllrs Bishop & Manro. (Z)

1. Apologies for Absence

Cllrs Compton, Doell & Selwood.

1. DECLARATIONS OF ACCEPTANCE OF OFFICE
2. Co-Option – The Chair introduced the applicant, Larry Banda, who gave a resume of his skills and experience. The PC voted to co-opt Larry Banda to the PC, he then joined the meeting.

 b. Section 52 Code of Conduct Forms were signed by all present.

 33. DECLARATIONS OF INTEREST

 None

 *RECESS – None*

 34. MINUTES FROM THE SECOND ORDINARY MEETING

Proposed by Cllr Tayler, seconded by Cllr Nash, all agreed they be accepted as a true record.

 Minutes were approved.

 35. MATTERS ARISING FROM THE MINUTES

 a. Letter to MP about B4019 safety issues – current works to repair and patch this road should help,

 the PC to review once complete. **Included in letter to SBC & Cllr Manro**

1. Speedwatch risk assessments with Police for action. Chair advised that these were to be scheduled location on Ermin Street to be confirmed.
2. School footpath/Substation – further remedial works undertaken by SSE contractor w/e 5February. SSE have agreed further works, date yet to be advised by SSE. **PC agreed to do works and invoice SSE.**
3. Church Path – Two quotes received. Guarantees for materials are 5 years and 10 years for the more expensive quote. Further quotes requested. **Clerk to contact PCC**
4. Transport Modelling Kingsdown development – **Chair to raise at Engagement meeting on 22/6.**
5. Infrastructure Delivery Plan remains outstanding. **Chair to raise at engagement meeting on 22/6.**
6. BT to attend PC meeting to discuss Broadband. **Cllr Selwood to arrange, C/F.**
7. Sutton Park – verge parking still an issue. PC to investigate enforcement. **SBC asked for advice on options/actions.**
8. Community Forest – Chair met with project manager who advised this is a 5 year project, in year one currently. Deadline for locations for planting end of September. Chair asked for suggestions. Cllr Rogers was concerned about tree planting versus habitat destruction. **Cllrs to send Chair suggestions.**
9. Franks bench to be re varnished. **Scheduled for next dry few days.**
10. Road Surfaces in Parish – **Letter to SBC & Cllr Manro requesting action, no update.**
11. BVH – **Quotes being obtained for external paint of toilet and kitchen windows.**
12. Speeding on B4019 – **Raise at engagement meeting on 22/6.**
13. Bungalow at Linley Road, garden tidied.
14. Soakaway at Ringstones – **Reported to SBC EH, now with case Officer.**
15. Linley Road Play Area – gate fixed. Thank you, Cllr Tayler.
16. Widhill Lane – **Backhouse issued a reminder to staff re construction parking and confirmed that majority of traffic disruption now complete.**
17. Cemetery wall – **Awaiting response from CO and Hayfield re materials.**

 36. FINANCE

 **a**. Monthly Accounts – the RFO presented the accounts. RFO confirmed that SSE payment was

 based on estimated account.

 The monthly accounts were approved as follows:

 Cllr Rogers proposed, Cllr Nash seconded, all agreed, that payments totalling £7598.51

 and receipts totalling £3650.85 be approved. See attached sheet for full details.

 RFO also reported that further electrical checks were required at BVH a recent testing had

 highlighted some urgent issues. PC agreed that the issues needed rectification.

1. C/f to later meeting.
2. RFO had circulated papers relating to staffing pay structure. Discussions took place at the PC agreed that Point 1 Grade L and Point 2 Grade M should be awarded from 1 June 2021. RFO to implement and advise staff accordingly.

 37. PLANNING DECISIONS ADVISED BY SWINDON

 S/HOU/21/0704 – Erection of a two storey side/rear extension.

 At: 3 The Copse Blunsdon SN26 7BW

 **Planning permission Granted with Conditions.**

 38. PLANNING APPLICATIONS DEPOSITED FOR COMMENT

 None.

 Other Planning Matters

1. **MUGA –** Chair advised that a Zoom meeting had been requested to agree the next steps of the project. Concerns remain over the performance of the consultant.
2. **NHP – no update.**
3. **19 Sutton Park –** Resident concerns over the building works, PC already advised by SBC that there are no issues. **Cllr Manro to investigate, details emailed to him.**
4. **Training –** Cllrs Keates & Nash booked on to virtual training event at SBC.

 39. CORRESPONDENCE RECEIVED TO 21 JUNE 2021

1. SBC Members Bulletin 1073 & 1074 - emailed to Cllrs.
2. WALC Newsletter June – emailed to Cllrs.
3. 2 emails re missed grass cut in Sutton Park – GM rectified.
4. Email re adding Register Office link to WEB – Clerk done.
5. Planning Training by SBC (via TEAMS)– emailed to Cllrs.
6. Email from resident re areas that could benefit from a tidy before BKV – RFO dealt with in my absence.
7. SBC Arrangements for Code of Conduct Complaints – emailed to Cllrs.
8. Anon letter from resident re 19 Sutton Park – SBC already investigated. See item 38c.
9. SBC Parliamentary Boundary Review – emailed to Cllrs.
10. Email copy of Magazine to go on Web.
11. Email from resident re overhanging trees in High Street and Chapel Hill – Clerk reply re ownership/SBC. Asked MJ to check.
12. Facebook comments about Village, in light of BKV competition – it would appear they are unfounded at Blunsdon was awarded 1st Place!

 40.COMMITTEE REPORTS

 a. **GM –** 2 Complaints received about missed area of cutting, also 2 Councillors comments that

 the last cut was not as good as it should be with weeds and cuttings left behind. **Clerk to**

 **arrange meeting/walkabout with GM.**

b. **Recreation** – None

 c. **BVH** – Electrical inspections to be done. Rood repairs made.

 d. **Broadband** – Awaiting BT to attend PC meeting.

 e. **Covid –** Following current guidance, awaiting further announcements.

 41. PARISH MATTERS

 Cllr Bishop reported that he had resolved the recycling collection issues on High Street and

 reported a roadkill incident which has been remaoved.

 Cllr Jankinson asked PC about installing/presenting plaque to retired Cllr Stuart Boyd. It was

 agreed a small celebration/presentation should be held. **Chair to check with Mrs Boyd.**

Cllr Jankinson reported that Blunsdon had come first in its class in BKV competition.

Cllr Keates reported that she had requested some population stats for the Shop Committee.

 Also, queried if the Defib would be relocated when shop moved. **PC did not see need to move**

 **Defib.**

Cllr Banda reported that he is liaising with other developers on behalf of the shop committee to

 try and secure equipment etc he suggested that perhaps another Defib could be added to this

 list.

 Cllr Keates reported that youths were congregating in Copse at night and that a visit from

 PCSO may be in order. **Clerk to report to PCSO.**

Cllr Ainscow reported concern at the number of traffic/diversion signs left around the village.

 This matter has been reported to SBC on 3 occasions. **PC agreed to gather signs up and store**

 **until requested.**

Cllr Nash reported that the Asbestos survey completed last year required works to boiler room

 at BVH. **Cllr Nash to contact RFO.**

Cllr Banda queried where the Pavilion was located and asked about R of W and Footpaths.

 Pavilion is at Recreation Ground. SBC responsible for all R of W and Footpaths. Martin Fry is

 the Officer who manages this area of work.

 Clerk reported that repairs to the wet pour and monkey bars at Linley Road were required at a

 cost of £892.00. In addition the surface was likely to need total replacement in 12 to 24 months.

 **PC agreed work to be done. Clerk to instruct supplier and obtain estimate for the**

 **replacement surface to allow budgeting.**

Clerk reported that there was a fault with uploading documents to WEB, fix in progress.

 42. KEY MESSAGES

 BKV

 Community Forest

 New Cllr.

 43. SUMMONS TO ATTEND NEXT MEETING

 The next meeting to be held 5 July at 7.30pm – Venue BVH/Zoom

 There being no further business the Chairman declared the meeting closed.

 ………………………………......

 Chairman 5 July 2021

 **SUMMARY OF ACTIONS**

 **PC Actions**

 B4019 safety issues – review after repairs.

 School Path – Works to be scheduled, invoice SSE.

 Church Path – Quote received, meet with PCC.

 Transport Modelling for Kingsdown – engagement meeting 22/6.

 Infrastructure delivery plan – engagement meeting 22/6.

 BT at PC meeting – Cllr Selwood to advise.

 Verge parking at Sutton Park – Clerk to contact SC.

 Community Forest – meeting held, locations to be identified.

 Bench – to be sanded and re varnished, dry days required.

 BVH toilet windows – quotes to be obtained.

 Speeding on B4019 – raise at engagement meeting on 22/6. Cllr Manro & MP.

 Soakaway at Ringstones – with EH case officer.

 Cemetery Wall – Cllr Keates to check with CO.

 BVH electrical issues – RFO to organize further testing.

 Staffing – RFO to notify pay awards.

 GM meeting to be arranged.

 Chair to check with BB re plaque.

 Activity in the Copse – Clerk to report.

 Abandoned signs to be collected up – Cllr Tayler.

 BVH asbestos – Cllr Nash to contact RFO.

 Estimate for replacement surface at LR – Clerk to contact MoP

 **SBC Cllr Actions**

 Road surfaces – letter sent to Cllr Manro & SBC.

 Sams Lane Bus – report to Cllr Manro.

 19 Sutton Park – Cllr Manro to follow up with SBC.

 Key Messages – to post on Facebook and WEB.