Minutes of the Second Ordinary meeting of the Parish Council held on Monday 7 June 2021 at 7.30pm. This meeting was held at BVH and via Zoom.

Present: Cllr Jankinson (Chair), Cllrs Ainscow, Compton, Doel, Keates (Z), Nash, Selwood (Z) & Tayler. Cllr Rogers, co-opted.

1. Apologies for Absence

Cllr Collingwood.

1. DECLARATIONS OF ACCEPTANCE OF OFFICE
2. Co-Option – The Chair introduced the applicant, Chris Rogers, who had been a Parish Cllr until the election on 6 May 2021. The PC voted to co-opt Chris Rogers to the PC.

Cllr Rogers signed his declaration and joined the meeting. He also agreed to join the Transport Committee.

1. Cllrs Compton and Nash signed their declarations.

 20. DECLARATIONS OF INTEREST

 None

 *RECESS – None*

 21. MINUTES FROM THE FIRST ORDINARY MEETING

Proposed by Cllr Tayler, seconded by Cllr Nash, all agreed they be accepted as a true record.

 Minutes were approved, after an omission in section 11 and a typo in section 15 were corrected,

 and then signed by Chair.

 22. MATTERS ARISING FROM THE MINUTES

 a. Letter to MP about B4019 safety issues – current works to repair and patch this road should help,

 the PC to review once complete. **Included in letter to SBC & Cllr Manro**

1. Speedwatch risk assessments with Police for action – **Chair to write to Cllr Manro, Speedwatch Coordinator and Police.**
2. Enforcement issues in Kingsdown Lane – SBC gathering evidence of activity. Cllr Penny reported that there was a meeting next week to review evidence and a report of conclusions will be issued within 10days of the meeting. **Update received.**
3. School footpath/Substation – further remedial works undertaken by SSE contractor w/e 5February. SSE have agreed further works, date yet to be advised by SSE. **PC agreed to do works and invoice SSE.**
4. Church Path – Two quotes received. Guarantees for materials are 5 years and 10 years for the more expensive quote. **PCC want additional work added, new quotes needed.**
5. Transport Modelling Kingsdown development – **Information not received by PC, request Cllr Manro to follow up.**
6. Infrastructure Delivery Plan remains outstanding. **Chair to follow up.**
7. 19 Sutton Park – PC still concerned about breaches of planning. With SBC enforcement team for investigation. **Update received.**
8. BT to attend PC meeting to discuss Broadband. **Cllr Selwood to arrange, C/F.**
9. Sutton Park – verge parking still an issue. PC to investigate enforcement. **SBC asked for advice on options/actions.**
10. Bollard at Cemetery – **Clerk to arrange repair/replacement.**
11. Community Forest – **Clerk to arrange meeting.**
12. Franks bench to be re varnished. **Clerk to arrange with GM contractor under warranty.**
13. New cleaner for BVH engaged on a self-employed basis.
14. Road Surfaces in Parish – **Letter to SBC & Cllr Manro requesting action.**

 23. FINANCE

 a. The internal audit had been completed with no issues raised.  Section 1 of the Annual Governance and Accountability Return 2020/21, the Annual Governance Statement, was completed and duly signed by the Chair and Clerk.

b. Section 2, the Accounting Statement, had been previously completed and signed by the RFO; it was unanimously approved and signed by the Chair.

RFO to submit all required documents to the external auditors.

RFO reported that Brilliant Blunsdon event on 18 July 2021 had requested a booking for BVH.

As this is a community event the RFO asked for hire charges to be waived. **PC agreed.**

 24. PLANNING DECISIONS ADVISED BY SWINDON

 S/TWC/21/0720 – Works to trees in Conservation Area.

 At: 18 Berton Close Blunsdon SN26 7BE

 **SBC no objection to works.**

S/HOU/21/0173 – Erection of a first floor side and single storey rear extension.

 AT: 3 Jupiter Close Blunsdon SN26 8AH

 **Planning Permission Granted with Conditions.**

 S/HOU/21/0641 – Erection of a single storey rear extension.

 AT: 62 Bramwell Close Kingsdown SN2 7SN

 **Planning Permission Granted with Conditions.**

 25. PLANNING APPLICATIONS DEPOSITED FOR COMMENT

 Prior Approval S/PHOU/21/0878 – Notification for the erection of a single storey rear

 extension measuring 5.0m x3.9mx 3.7m height.

 AT: 76 Sams Lane Blunsdon SN26 7AZ

  **PC are not asked to comment on PA applications however, it is concerned about this**

 **proposal and supports the neighbours comments.**

Other Planning Matters

1. **MUGA –** Plans have now been received and they are as expected. The PC is now working with the consultant to progress the project.
2. **NHP – no update.**
3. **19 Sutton Park –** SBC have no concerns about the works or materials used.
4. **Kingsdown Lane –** AU Grab Hire, the owner has 8 weeks to make a Planning Application.

If none made enforcement action will be considered.

Beefys Skips – Meeting with owner and planning within next two weeks. Following meeting the next steps will be considered. If no meeting takes place a Planning Contravention Notice will be served. There have been no complaints from residents and no log sheets have been completed. This would help SBC case.

 26. CORRESPONDENCE RECEIVED TO 7 JUNE 2021

1. SBC Members Bulletin 1071 &1072 Emailed to Cllrs.
2. Letter from PCC re Information Board at Church – emailed to Cllrs.
3. Email from resident enquiring about organised walks around Blunsdon. **PC not aware of any organised walks.**
4. Email from resident – 2 day street Party & Fete in 2022 Platinum Jubilee. **PC agreed to support this event, Chair to contact VF Committee.**
5. Email from resident re grassed area opposite Dobbies. Thank you received as work done by GM Contractor.
6. Email from resident re Fly tipping at Groundwell – SBC referred him to Parish. Clerk reported and replied to resident.
7. Email from resident re speeding in Kingsdown around crossroads at the Pub. **This area is Stratton SM.**

 27.COMMITTEE REPORTS

 a. **GM –** Site inspection of Allotments on Newland site undertaken. Area completely

 overgrown. List of issues sent to Newland for resolution before we meet them on site.

 After BKV area at High Street/Ermin Street to be cleared of brambles.

 Planting at Widhill boundary being monitored for successful establishment of shrubs.

 Planters at High Street and garden at CH to be maintained by MJ – 2 hours a week.

b. **Recreation** – BFC juniors to hold end of season event. Details TBC

 c. **BVH** – Toilet windows at far end of building, paint peeling. Need clean and repaint.

 **Clerk to check with RFO about last work to paint.**

 d. **Broadband** – Awaiting BT to attend PC meeting.

 e. **Covid –** Awaiting further update on 14/6. PC Meetings Covid compliant.

 28. PARISH MATTERS

 Cllr Rogers – reported that the B4019 is not being swept from Sams Lane to Village Gates.

 **Clerk to contact Hayfield.**

Cllr Rogers reported that he saw 11 out of 18 cars in a 15 minute window trigger the 30mph

 Sign. **PC to write to Cllr Manro & MP also raise at next Engagement meeting.**

Cllr Doell reported weed in the gulley around Sutton Park. **Report to SBC.**

Cllr Tayler reported that there is one SBC bungalow in Linley Road where the garden is

 overgrown. **Report to SBC.**

Cllr Tayler reported that the verges in Kingsdown Lane are again being affected by an

 inadequate soak away at Ringstones. This has become worse since the change of use of the

 property. **Report to SBC EH & Planning.**

Cllr Tayler reported that he had inspected the gate at Linley Road play area as requested. Work

 is required. **Cllr Tayler to fix.**

Cllr Tayler reported that the school path didn’t look too bad. The PC felt the work to re define

 the path was required. **Clerk to contact GM contractor.**

Cllr Compton reported difficulties accessing Widhill Lane because of works on Blunsdon Hill

 And parking in Hillside. **Clerk to contact Backhouse Development.**

Cllr Compton reported that The Cedars appeared to be installing a Dormer window. **Advise**

 **Neighbour to check if Planning Permission required.**

Cllr Selwood reported the poor condition of the layby and traffic calming on Ermin Street.

 This was included in letter to SBC Highways and Cllr Manro.

 Cllr Keates reported that she had met with Hayfield. Area of hedge on Sams Lane still

 outstanding. Boundary wall for Cemetery land – maybe surplus stone available or order at

 cost only to PC. Shop plans progressing well. **Cllr Keates to check with CO re wall.**

Clerk reported that Linely Road Play Area need some work – with MOP for quote.

 Clerk reported that the PC suggestion of Rivers theme for names at Golf Course site had been

 accepted. Names and road layout emailed Cllrs.

 29. KEY MESSAGES

 BKV reminder

 Accounts Audit

 Platinum Jubilee Celebration

 30. SUMMONS TO ATTEND NEXT MEETING

 The next meeting to be held 21 June at 7.30pm – Venue BVH/Zoom

 There being no further business the Chairman declared the meeting closed.

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 Chairman 21 June 2021

 **SUMMARY OF ACTIONS**

 **PC Actions**

 B4019 safety issues – review after repairs.

 School Path – Works to be scheduled, invoice SSE.

 Church Path – Quotes to PCC, guarantees requested.

 BT at PC meeting – Cllr Selwood to advise.

 Verge parking at Sutton Park – Clerk to contact SC.

 Bollard at Cemetery to be repaired.

 Community Forest – to be invited to meeting.

 Bench – to be sanded and re varnished. Date TBA.

 Road surfaces – letter sent to Cllr Manro & SBC.

 Sams Lane Bus – report to Cllr Manro.

 Platinum Jubilee – PC support, clerk to advise resident.

 BVH toilet windows – RFO to investigate.

 Planting at Widhill boundary, to be monitored.

 Road sweeping – Sams Lane toward Highworth – contact Hayfield.

 Speeding on B4019 – raise at engagement meeting on 22/6. Cllr Manro & MP.

 Bungalow at Linley Road – report to SBC.

 Soakaway at Ringstones – report to EH and Planning.

 Gate at Play Area – Cllr Tayler to fix.

 Widhill Lane parking and access – contact Backhouse.

 Cemetery Wall – Cllr Keates to check with CO.

 **SBC Cllr Actions**

 Speedwatch RA outstanding – Chair to write to Cllr Manro Police and Speed watch.

 Transport Modelling for Kingsdown.

 Infrastructure delivery plan – Chair to follow up.

 Key Messages – to post on Facebook and WEB.