Minutes of the First Ordinary meeting of the Parish Council held on Monday 24 May 2021 at 7.30pm.

Present: Cllr Jankinson (Chair), Cllrs Ainscow, Doel, Keates, Nash, Selwood & Tayler.

1. ELECTION OF CHAIRPERSON

The Clerk asked for nominations for the role of Chair, Cllr Taler proposed Cllr Jankinson and Cllr Ainscow seconded. There were no other nominations, the PC agreed to elect Cllr Jankinson as Chair.

1. ELECTION OF VICE CHAIRPERSON

Cllr Jankinson asked for nominations for the role of Vice Chair, Cllr Doell proposed Cllr Selwood and Cllr Keates seconded. There were no other nominations, the PC agreed to elect Cllr Selwood as Vice Chair.

1. DECLRATIONS OF ACCEPTANCE OF OFFICE
2. Signing of declarations – although present signed their declaration before the Clerk.
3. Approval for absentees to sign at next meeting – the PC agreed that Cllrs Compton and Nash could sign their declarations at the next meeting.

 4. APOLOGIES FOR ABSENCE

 Cllrs Nash & Compton

 SBC Cllrs Bishop & Manro

 5. DECLARATIONS OF INTEREST

 None

 *RECESS –* There were three members of the public present, two to observe the meeting.

 Resident addressed the PC regarding the Planning Application S/20/0645. He explained that he

 was looking to build a family home and as they already lived on site as part of the community,

 there would be no additional burden on infrastructure. He also explained that the Developer for

 Kingsdown had no objection to the development of this site.

 The Chair thanked the resident and explained the PC would consider the matter at item 11b on

 the Agenda.

6. ELECTION OF COMMITTEE MEMBERS

 a. Planning – ***Cllrs Jankinson, Keates, Nash & Tayler.***

 b. Recreation Areas, Local Open Spaces, Transferred Services & Allotments – ***Cllrs Ainscow,***

 ***Selwood & Tayler.***

 c. BVH & Cemetery – ***Cllr Collingwood.***

 d. Governance, Staffing & Policy – ***Cllr Selwood.***

 e. Transport, Highways, Footpaths & ROW – ***Cllr Doell.***

 f. Broadband & Communications – ***Cllr Selwood.***

 g. Health & Safety – ***Cllr Nash.***

 h. Education – ***Cllr Jankinson.***

 i. Outside Bodies: i) NHP – ***Cllrs Jankinson & Keates.***

 ii) WALC – ***None.***

 iii) WALC – Swindon Area Committee – ***Cllrs Compton & Jankinson.***

 7. MINUTES FROM THE FORTY FIFTH ORDINARY MEETING

Proposed by Cllr Selwood, seconded by Cllr Nash, all agreed they be accepted as a true record.

 Minutes were approved and signed by the Chair. 8. MATTERS ARISING FROM THE MINUTES

 a. Letter to MP about B4019 safety issues – current works to repair and patch this road should help,

 the PC to review once complete. **C/F review once repairs complete.**

1. Speedwatch risk assessments with Police for action – **No update.**
2. Enforcement issues in Kingsdown Lane – SBC gathering evidence of activity. Cllr Penny reported that there was a meeting next week to review evidence and a report of conclusions will be issued within 10days of the meeting. **Clerk requested update from SBC.**
3. School footpath/Substation – further remedial works undertaken by SSE contractor w/e 5February. SSE have agreed further works, date yet to be advised by SSE. **PC agreed to do works and invoice SSE.**
4. Church Path – Two quotes received. **Clerk to send on to PCC for their comment. Clerk to request information about any guarantee for works.**
5. Transport Modelling Kingsdown development – **Information not received by PC, request Cllr Manro to follow up.**
6. Infrastructure Delivery Plan remains outstanding. **Request Cllr Manro to follow up.**
7. 19 Sutton Park – PC still concerned about breaches of planning. With SBC enforcement team for investigation. **Clerk requested update from SBC.**
8. Tommies – Chair confirmed that the VF Committee had budget. **None available.**
9. BT to attend PC meeting to discuss Broadband. **Cllr Selwood to arrange.**
10. Planters – **Cllr Tayler finalising.**
11. Sutton Park – verge parking still an issue. PC to investigate enforcement. **SBC asked for advice on options/actions.**
12. Bollard at Cemetery – **Clerk to arrange repair/replacement.**
13. Carbon Neutral Swindon – Chair spoke with Cllr Williams, who advised that the strategy was complete. Cllr Jankinson expressed concern as no PC input.

 9. FINANCE

 a. Monthly Accounts – the RFO presented the accounts.

 The monthly accounts were approved as follows:

 Cllr Keates proposed, Cllr Nash seconded, all agreed, that payments totalling £9,634.18

 and receipts totalling £2,452.55 be approved. See attached sheet for full details.

1. RFO reported that the Internal Audit was complete and at the next meeting the PC need to go through the accounting statements and governance. RFO requested approval to purchase a bouquet for the Internal Auditor as a thank you, no charge is made for the service. **PC approved purchase of bouquet.**
2. Chair proposed that the PC purchase a brass plaque to be sited at BVH to recognise the work Stuart Boyd did on behalf of the Parish. **PC approved, RFO to obtain quotes.**

 10. PLANNING DECISIONS ADVISED BY SWINDON

 S/21/0280 – Erection of an equipment and machinery store.

 AT: Forked Elm Broadbush Blunsdon

 **Planning Permission Granted with Conditions.**

S/HOU/20/1629 – Erection of a first floor side extension and rear balcony.

 AT: 2 The Copse Blunsdon SN26 7BW

 **Planning Permission Granted with Conditions.**

S/RES/20/0515 – Reserved Matters application following outline permission S/OUT/19/0294,

 for the erection of up to 43no. dwellings and associated works.

 AT: Land off B4019 Broad Blunsdon SN26 8DJ

 **Approval of Matters Reserved Granted.**

 11. PLANNING APPLICATIONS DEPOSITED FOR COMMENT

 S/HOU/21/0704 – Erection of a two storey side/rear extension.

 At: 3 The Copse Blunsdon SN26 7BW

 **PC agreed to support providing vegetation remains intact and there are only ground floor**

 **windows.**

 S/HOU/21/0641 – Erection of a single storey rear extension.

 AT: 62 Bramwell Close Kingsdown SN2 7SN

 **PC agreed to support as not aware of any Planning reason to object.**

S/21/0790 – Change of use of agricultural farmyard to use class B8 for lorry storage purposes.

 At: Forked Elm Blunsdon SN26 7ES

**The PC agreed to object. There is no Design & Access Statement, so the PC does not have adequate information in this respect. Access and egress from this site are on to a busy B- road which already has numerous traffic issues as well as road deterioration from excessive use by large heavy vehicles. There are no Highway Officer comments for the PC to take reference from.**

 Other Planning Matters

1. **MUGA –** The Chair voiced his concern as no contact from consultant despite several attempts. Chair will continue contact and update at next meeting.
2. **S/20/0645 – Land adjacent to Osmanton –** The PC agreed to withdraw its objection. **Clerk to notify PO.**

 12. NEIGHBOURHOOD PLAN UPDATE

 The Plan has been made after a strong yes vote in the referendum. The referendum saw a 45%

 turnout. The Plan now becomes part of Planning Law and gives SBC the power to rely on its

 Planning Policies. Chair has requested an update from SBC as to the effect on outstanding

 Planning decisions, reply awaited.

 The PC agreed that a huge Thank You should be recorded for the NHP team who have worked

 so hard over many years to finalise this document. A job well done.

 13. CORRESPONDENCE RECEIVED TO 24 May 2021

1. SBC Members Bulletin 1067, 1068, 1069 & 1070 – emailed to Members.
2. Email from residents of Berton Close re Objection to Plan App. Clerk responded.
3. Great Western Community Forest – emailed to Cllrs for decision/location. **Cllrs agreed to invite to next meeting.**
4. Email from SBC – TO temp closure of Sams Lane.
5. Email from resident copy of email to SBC re scheduling of road works. **PC has not input/control over these works.**
6. Email from residents Hills – dead plants and landscaping. Clerk responded.
7. Email from resident re non collection of plastics in High Street – reported to SBC.
8. Email from resident to say she was abused by Sutton Park resident re parking for school collection. **PC noted comment.**

 14.COMMITTEE REPORTS

 a. APA – one member of the public attended. The reports are now on the WEB.

 b. GM – Entrance Garden now complete. Bench needs re varnishing. **Cllr Selwood to provide**

 **details to claim.**

1. REC – Verti drain work complete. Seed and fertiliser when less wet.
2. BVH – Roof repairs to be done during half term week. Cleaner required. **Clerk to post advert on Facebook and WEB.**
3. Broadband – BT to be invited to PC Meeting.
4. COVID – Following roadmap and Government guidance. Future meeting will be a hybrid of Quorum and Zoom.

 15. PARISH MATTERS

 Cllr Collingwood reported concern about the state of the road, Ermin Street, CH to High Street,

 Particularly around traffic calming. PC also discussed Broadbush and the recent patching.

 **PC to report to SBC via Cllr Manro.**

Cllr Ainscow reported that the Bus Stop in Sams Lane was in a potentially dangerous location.

 Chair confirmed that no buses in fact pass this stop.

 **PC to report to Cllr Manro – query bus route.**

Cllr Ainscow thanked BFC for the coning on match days, it is working well. Reminder to

 remove after matches. **Clerk to contact BFC.**

Cllr Jankinson asked for any Agenda items for next Chair/SBC engagement meeting.

 Cllrs suggested Meeting Process and Virtual Meetings. **Cllr Selwood to forward notes from**

 **last meeting.**

Cllr Jankinson quieried the closure notices for local footpaths. Clerk confirmed non in Parish.

 16. KEY MESSAGES

 Prowlers in Village

 Car Thefts

 APA – future Parish Meeting.

 17. SUMMONS TO ATTEND NEXT MEETING

 The next meeting to be held 7 June at 7.30pm – Venue BVH/Zoom

 There being no further business the Chairman declared the meeting closed.

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 Chairman 7 June 2021

 **SUMMARY OF ACTIONS**

 **PC Actions**

 B4019 safety issues – review after repairs.

 School Path – Works to be scheduled, invoice SSE.

 Church Path – Quotes to PCC, guarantees requested.

 BT at PC meeting – Cllr Selwood to advise.

 Verge parking at Sutton Park – Clerk to contact SC.

 Bollard at Cemetery to be repaired.

 BVH roof slates/CCTV – RFO to review.

 RFO to purchase bouquet for IA.

 RFO to obtain quote for Plaque.

 Community Forest – to be invited to meeting.

 Bench – claim for varnishing, Cllr Selwood.

 BVH Cleaner – advert to be posted.

 Road surfaces – report to SBC Cllr Manro.

 Sams Lane Bus – report to Cllr Manro.

 Cones to be removed – contact BFC.

 Engagement meeting – Cllr Selwood to send notes.

 **SBC Cllr Actions**

 Speedwatch RA outstanding – Cllr Penny to chase.

 Enforcement issues in Kingsdown Lane – Cllr Penny.

 Transport Modelling for Kingsdown.

 19 Sutton Park – Cllr Penny following up breach of planning condition.

 Infrastructure delivery plan – Cllr Penny to update PC and ensure its input.

 Key Messages – to post on Facebook and WEB.