Minutes of the Thirty Fifth Ordinary meeting of the Parish Council held on Monday 16th November 2020 at 7.30pm. This was a remote meeting held via Zoom.

Present: Cllrs Jankinson, Ainscow, Boyd, Collingwood, Compton, Doell, Nash, Rogers, Selwood & Tayler.

452. APOLOGIES FOR ABSENCE

 Cllr Keates & SBC Cllr Bishop

453. DECLARATIONS OF INTEREST

 Cllr Collingwood S/20/1417

454. MINUTES FROM THE THIRTY FOURTH ORDINARY MEETING

 Proposed by Cllr Selwood, seconded by Cllr Boyd, all agreed they be accepted as a true record.

 Minutes were approved but not signed, this will be done at the first face to face meeting available.

 455. MATTERS ARISING FROM THE MINUTES

a. Broadbush gulley – SBC Cllr Penny advised Planning to inspect.

1. Road works Hills – temporary repairs done, full re surface to be done when development complete. PC agreed that works are not to an acceptable standard.

*Photos to Cllr Penny for action.*

Mud on the road from this development is causing problems, Road sweeper in place every afternoon. Not adequate, wheel wash before leaving site is required. *Clerk to follow up.*

1. Methodist Hall – see Agenda item
2. Blunsdon Hill – Sec 106 monies from TGV have not been received as SBC has not adopted the

Haul Road. This was to be used to landscape and visually affect traffic. *Follow up email to SBC.*

1. Skylark Development – tree planting not possible, proximity to dwelling and all Planning conditions met. *Clerk to notify resident*
2. Remembrance Sunday – no formal service. Cllr Jankinson laid PC wreath.
3. Kingsdown Lane – Large litter bin to be sited. Litter pick to be undertaken by MJ. *Awaiting details from MJ re Fly tipping.*

 456. FINANCE

 a. Monthly accounts circulated by RFO. Only income is from Pre-school. Item BACS 230

 payment for repair of down pipe at BVH.

 The monthly accounts were approved as follows:

 Cllr Boyd proposed, Cllr Doell seconded, all agreed, that payments totalling £11,151.32

 and receipts totalling £2,766.25 be approved. See attached sheet for full details.

 b.  The Finance Cttee had reviewed the current year's budget and proposed some changes to

 take account of the reduced rental income, the RFO had circulated a draft, and discussions

 took place. The PC approved the changes.

 RFO reported that the precept information was awaited from SBC and that a final budget

 should be available for the December meeting. In addition, the payment from Government

 relating to furlough was delayed due to the second lockdown.

 457. PLANNING DECISIONS ADVISED BY SWINDON

S/RES/19/1773 – Erection of 90no. dwellings including recreation space, landscaping, road

 & drainage infrastructure – Reserved Matters from previous outline permission

 S/OUT/17/1032.

 At: Land at Hill Cottage Blunsdon

 **Approval of Reserved Matters in a Permission Granted on Outline Application**

S/HOU/20/0943 – Erection of a single storey side extension

 At: Woodbine Cottage Kingsdown Lane Blunsdon SN25 5DL

 **Planning Permission Granted**

S/LDP/20/1089 – Certificate of Lawfulness (proposed) for the erection of a pitched roof to

 existing garage.

 At: 54 Berton Close Blunsdon SN26 7BE

 **Certificate of Lawful Development Refused**

 458. PLANNING APPLICATIONS DEPOSITED FOR COMMENT

 S/20/1322 – Erection of 2no. dwellings, garage and associated works

 At: Grove House Back Lane Blunsdon SN267BJ

 Documents not available for viewing by PC.

*C/F from 16th November – response to SBC by 17th November 2020*

**PC agreed to object. The location is in Conservation Area. The dwellings have no garage**

 **or parking provision. The PC is concerned at the level of tree removal required.**

 **Additional dwellings in this location increase burden on infrastructure, particularly**

 **Broadband which is already below 10mbps. Proposed access on Front Lane is not suitable**

 **as the location is too narrow.**

S/HOU/20/1409 – Erection of a single storey side/rear extension, conversion of garage into

 Living accommodation and the erection of garage.

 At: 19 Sutton Park Blunsdon SN26 7BB

 **PC agreed to object. Building works already underway. Prior Approval refused as line**

 **of building does not comply with regulations. Garage has been removed not converted.**

 **This proposal is an over intensification of the plot.**

 **PC to write to PO requesting site visit/stay on works.**

S/20/1417 – Retention of existing polytunnel.

 At: The Red House Upper Burytown Farm Blunsdon

 **PC were unaware of any existing approval for this structure. However, if such approval**

 **exists the PC supports its retention.**

 Other Planning Matters

1. **MUGA –** The PC has supplied outline of office space to be added to plan. *Proposal awaited from Consultant.*

 459. NEIGHBOURHOOD PLAN UPDATE

 Documents for PC Website required. *Cllr Jankinson to supply to Clerk*

 460. CORRESPONDENCE RECEIVED TO 16th NOVEMBER 2020

1. SBC Members Bulletin 1044 & 1045 - emailed to PC
2. Email from resident re Abandoned Car at Allotments – SBC dealing charge to PC as on PC land. Notice to be served after lockdown.
3. Email from St FW PC re 20mph Press Release – copied to Chair
4. Email from Highworth TC – advice on NHP. Chair sent response
5. Email from resident re REC hedge – inspected, planned work scheduled
6. Email from resident – query activity in Deerfield. No reply from SBC
7. Email from resident re Millennium photography of Village. Where is it now? *Cllr Boyd to investigate*
8. Email from Caretaker – damage to down pipe at BVH. Contractor engaged.
9. Email from SBC re Codes and Protocols – emailed to PC
10. Email from resident – copy of message to Thames Water re late notice for no supply on 11/11.
11. Email from resident re Bus Stop at Beech Lea. Removed but SBC will replace. Date and exact location TBN.
12. Email from Cllr about mud on roads from Hills. Sweeper operating every pm.
13. Email from SSE – information of winter and power cuts. *PC agreed to obtain information for use on WEB*
14. Email from resident re Widhill Lane – *Chair to respond, nothing further PC can add.*

461.COMMITTEE REPORTS

 **a**. **GM update** **–** Review of works to date undertaken, largely complete. Small area of hedge at

 REC needs height reduction. Elder to be removed, whips planted.

 Further works required – Pontings Close, this area is part of GM contract and is strimmed

 regularly. Brambles and tree ivy to be removed - £650 approved. Large tree referred to SBC

 as ivy removal may make the tree unstable. *SBC instruction awaited.*

 Hedge Linley Road – area at LR end already trimmed as part of GM. Reduction in height to 7ft

 required - £900 approved.

 Remainder of this hedge – to be trimmed and reduced in height to 7ft. - £800 approved.

At no extra cost use of flail to further reduce depth of whole length of hedge at REC and bramble/tree ivy removal opposite tennis courts.

 The hour of leaf clearance is working well Pontings and Church area to be added to areas

 to be actioned.

 **b**. **Recreation –** Agreement with BFC reached. Storage area for cones required and white board

 in Pavilion to record cleaning activity. *Cllr Selwood & Jankinson to inspect and advise.*

1. **Broadband Update** **–Methodist Hall –** *Cllr Jankinson to send chase email to JT*
2. **Methodist Hall –** Cllr Jankinson had circulated proposed consultation document to PC.

 After much discussion the following was agreed. The consultation should go in the Village

 Magazine, Village Shop, PC and Shop Facebook, PC website and Survey Monkey. In addition,

 a leaflet should be produced for residents of the Kingsdown part of Parish.

 There should be a statement to ask that only one per household is submitted.

 The word support in Question 2 should be changed to endorse.

 The Scout Association should be contacted for input.

 *Cllr Jankinson to update and re circulate for approval.*

 **e. Covid Update –** Nothing further to report.

 462. PARISH MATTERS

 Cllr Jankinson reported that the drain along High Street and Pontings Close had not

 been cleared as indicated by Cllr Penny. *Clerk to follow up with Cllr Penny*

 Cllr Boyd asked if the PC were to have a Christmas Tree this year. PC agreed.

 *Clerk to order.*

Cllr Selwood suggested we look at a Mobile telephone solution when current deal with

 BT expires.

 Cllr Jankinson reported that a hole had been made in the grassed area by Fortuna Road.

 *Clerk to find out its purpose.*

Cllr Jankinson reported that he would not be at the next meeting and that Cllr Selwood

 would take the Chair.

 463. KEY MESSAGES

 GM walkabouts

 Sams Lane/Broadbush cleared

 MH Consultation

 464. SUMMONS TO ATTEND NEXT MEETING

 The next meeting to be held remotely via Zoom 7th December 2020 at 7.30pm

 There being no further business the Chairman declared the meeting closed.

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 Chairman, xxxxxxx 2020

 **SUMMARY OF ACTIONS**

 Drainage ditch on Broadbush – With SBC Planning

 Speed limit and Haul Road – Follow up with SBC

 MUGA – proposals for Planning App awaited

 Final agreement with BFC reached – Storage and white board to be supplied

 Road repair Broadbush – photos sent to Cllr Penny

 Mud on Broadbush - wheel wash to be investigated

 Skylark tree planting- Clerk to notify resident

 Broadband – further email to JT. Chair to send

 GM works approved – Clerk to order and arrange review

 Methodist Hall – Chair to draft consultation

 Litter in Kingsdown Lane – MJ to be asked to do litter pick

 Website – Chair to supply documents and changes required

 Millennium Photos - Cllr Boyd to investigate

 SSE information to be displayed on WEB

 Widhill Lane – Chair to respond to resident

 Tree in Pontings Close – SBC to advise

 Drain clearing – email to Cllr Penny

 Xmas tree – to be ordered

 Fortuna Road – email to Linden Homes

 Key Messages – to post on Facebook and WEB