Minutes of the Thirty First Ordinary meeting of the Parish Council held on Monday 21st September 2020 7.30pm. This was a remote meeting held via Zoom.

Present: Cllrs Jankinson, Ainscow, Boyd, Collingwood, Compton, Doell, Keates, Selwood & Tayler.

Tanya Hawker – Swindon Carers

1 member of the public.

400. APOLOGIES FOR ABSENCE

 Cllrs Nash & Rogers

 SBC Cllr Bishop

401. DECLARATIONS OF INTEREST

 None.

The meeting was taken into Recess. Tanya Hawker gave an outline of the work that Swindon

Carers undertakes and explained they are a Charity but work closely with SBC.

The PC agreed to publish Swindon Carer information on the WEB and Facebook.

The Chair also suggested an article in the Village Magazine.

The member of public spoke about his Planning Application for a new dwelling within the grounds of his 8 acre property in Kingsdown Lane. He explained it was for a family member to live in, not speculative development. The resident stated that he expected the Planning Officer to contact the PC to discuss his application further.

402. MINUTES FROM THE THIRTIETH ORDINARY MEETING

 Proposed by Cllr Compton, seconded by Cllr Boyd, all agreed they be accepted as a true record.

 Minutes were approved but not signed, this will be done at the first face to face meeting available.

 403. MATTERS ARISING FROM THE MINUTES

a. Broadbush gulley – SBC Cllr Penny advised this was a Thames Water matter. Ditch filled in by Hills development without SBC permission. *Cllr Penny to follow up*

1. Speeding – SBCllr Penny advised one speed survey had been conducted on Blunsdon Hill, however, this was in the wrong place, another would be carried out end of September.
2. Kingsdown Lane – Cllr Penny had chased up SBC regarding which businesses have permission to operate. *Awaiting feedback from Cllr Penny*
3. Speeding on Broadbush – July speedwatch data now available. *Cllr Penny to investigate costs of Indicator signs with NPR technology, still awaited.*
4. Advertising vehicles at Cold Harbour – *Cllr Penny to follow up with HE.*
5. Community Shop – Meeting with Hayfield. *Notes from Luke Webb outstanding.*
6. Sams Lane/Sutton Park – Cllr Penny advised the pavement cracking was minor and not a SBC priority. Cllr Doell to forward SBC email he had received stating area would be checked. *Email forwarded to Cllr Penny*
7. Asbestos surveys – completed and Village Hall and Pavilion. *Reports awaited*.
8. PC office – Cllr Jankinson reported that the Clerk was willing to work from home with equipment and files currently needed, with storage of other files at Hall upper floor, as a temporary measure until permanent office available. Cllrs agreed monthly allowance to be paid.
9. Meadow View – no response from SBC planning officer. *Cllr Jankinson to make contact.*
10. School hedge scheduled for works. Brambles already cut back.
11. Hill Cottage – siting of LEAP and speeds on Blunsdon Hill. *Ongoing*
12. Government Planning Consultation – documents emailed to PCllrs that day. Cllr Jankinson to draft response and circulate for comment before submission.

 404. FINANCE

 a. **Monthly Accounts** – RFO reported that income from hire picking up. Grant from SBC

 received to cover losses due to COVID. VAT refund also received. New Yoga class to start

 at BVH in October. The finances were circulated and approved as follows:

 Cllr Boyd proposed, Cllr Doell seconded, all agreed, that payments totalling £16,667.03

 and receipts totalling £13,228.84 be approved. See attached sheet for full details.

b. **Working from Home Allowances** – Clerk to WFH with storage of file at BVH. PC approved an allowance of £30 to cover telephone, broadband etc

As detailed in a. above the PC received monies to compensate for its losses. The PC decided

to revisit the decision not to give a pay increase this year.

The Chair proposed that all staff be awarded the Nationally agreed 2.75%

Cllr Boyd seconded this proposal which was carried on a vote of 5/2 with 1 abstention.

The effective dates for the award are 01/04/20 for admin staff and 01/06/20

*RFO to notify staff.*

 c. Parish Allowances – SBC have issued the recommended allowances for Councillors.

 *RFO to circulate details for a discussion and decision at next meeting.*

 405. PLANNING DECISIONS ADVISED BY SWINDON

 NONE

 406. PLANNING APPLICATIONS DEPOSITED FOR COMMENT

 S/RES/20/0515 – Reserved Matters application following outline permission S/OUT/19/0294

 for the erection of up to 43no. dwellings and associated works.

 At: Land off B4019 Broad Blunsdon SN26 8DJ

 **PC agreed to reiterate previous objections. LEAP position cause for concern as its across**

 **a main access road and will be screened by trees. Density is more like 28dph given the**

 **actual land capable of being built on. SUDS the infiltration test was conducted over one of**

 **the hottest driest periods in 30 years. The PC is unsure therefore how reliable the results**

 **are.**

S/HOU/20/1115 – Erection of a two storey front extension

 At: Wharfe Dene Hillside Way Blunsdon SN26 8BU

 **PC had concerns about the building line and parking however were happy to support the**

 **view of the Planning Officer.**

 Other Planning Matters

1. **MUGA –** meeting held with DoE sports. *PC awaiting feedback.*
2. **Recreation Ground Parking –**Petition against this proposal circulating. Residents advised

to forward objections to SBC. Cllr Doell raised the question of providing parking behind the Pavilion. PC agreed to investigate further. *Clerk to contact Alison Curtis*

 407. NEIGHBOURHOOD PLAN UPDATE

 The Plan is complete and ready for SBC. Copies will be required for the referendum.

 408. CORRESPONDENCE RECEIVED TO 21st SEPTEMBER 2020

a. SBC Members Bulletin 1036 & 1037- emailed to PC

b. Email from school – brambles cut back, contractor instructed to cut hedge.

c. Email from Cllr Penny – High Street drains to be actioned on 10/9 (resident complaint)

d. Email from resident - jumble tables, proceeds to charity. *Clerk to reply, PC happy to support*

*providing; no pavements blocked, tables on owner`s property, tables out for one day only and social distancing to be practiced.*

e. Email from resident – Old Manor High Street – overhanging cut back. Reported to SBC.

f. Email from resident – no distancing after school at Play Area. *Clerk to contact school*

g. Email from resident – parking at new shop for Rec users. PC noted

h. Email from residents – works at 19 Sutton Park unauthorized. Reported to SBC.

i. Email from resident, MP and Bus Company – services impacted by COVID review will be undertaken.

Chair received an email objecting to parking at REC.

Chair replied to a planning enquiry 35 Holdcroft Close, referred resident to SBC

409.COMMITTEE REPORTS

 **a**. **GM update** – Tennis Court weeds now removed. Quotes requested for works to remove

 dead/damaged trees. *AlBuild to send quote.*

 Franks bench to be removed and treated. Two year warranty given on these works.

 **b**. **BVH & Pavilion –** The issues with Pavilion cleaning have been resolved and new bigger

 waste bins have been installed.

 **c. Broadband Update** – Further email to Justin Tomlison as no action in respect of Blunsdon.

 *Chair to send email.*

**d. BFC –** discussions continue about terms of use at REC. Chair met with BFC. *Awaiting*

 *feedback from BFC.*

 410. PARISH MATTERS

 Cllr Keates reported parking issues at Lonsdale Close. *Clerk to do notice, Chair to deliver.*

Cllr Keates reported her disappointment that the issues with Hayfield were still outstanding.

 Cllr Compton reported that Thames Water were doing works in Widhill Lane.

 Cllr Selwood reported a camper van with someone living in it at Tennis Courts. *Clerk to report*

Cllr Doell reported that the reinstatement of road along Broadbush was poor. *Clerk to contact*

 *Hills.*

Cllr Ainscow reported that the trench dug by Newlands by BHH poorly repaired. *Clerk to*

 *contact Newland.*

Cllr Jankinson reported that Speedwatch would be operating in 20mph zone on High Street.

 He also reported that SW volunteers had been abused. Police to act and attend future SW.

 Cllr Selwood reported that although no Safety Partnership Meeting, he had spoken to Penny

 Sprawson who was aware of speeding issues and was going to meet with SW team.

 Clerk – requested approval for 2 burial certificates. *PC granted, Clerk to issue*

Cllr Jankinson reported that resident of 43 Sutton Park was parking in turning area. *Clerk to*

 *draft note, Chair to deliver.*

Cllr Jankinson reminded PC of deadline for Magazine articles – 23 September 2020

 Cllr Boyd enquired about the rent review clause for BVH. *Clerk/RFO to check*

Cllr Jankinson requested PC approval to register expression of interest in respect of the

 Methodist Church disposal. PC agreed. *Clerk to draft, Chair to send.*

 411. KEY MESSAGES

Methodist building consultation

 Swindon Carers

 Village Entrance & Franks Bench

 412. SUMMONS TO ATTEND NEXT MEETING

 The next meeting to be held remotely via Zoom 5th October 2020 at 7.30pm

 There being no further business the Chairman declared the meeting closed.

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 Chairman, xxxxxxx 2020

 **SUMMARY OF ACTIONS**

 Drainage ditch on Broadbush – Awaiting response from SBC/TW

 Speeding on Blunsdon Hill/Ermin Street – Cllr Selwood to raise at next Safety Partnership

 Speed limit and Haul Road – with SBC. Second speed survey awaited

 Kingsdown Lane – Cllr Penny to follow up again

 Speeding on Broadbush – awaiting speedwatch results and costs of signs

 Recreation Ground – final details to be agreed. BFC to respond

 Advertising vehicles at CH – Cllr Penny to chase up with Highways England

 Community Shop – Cllr Jankinson to email Hayfield site landowner, reply awaited to Cllr Keates

 email

 Asbestos surveys – reports awaited

 Meadow View – Cllr Jankinson to email Sarah Smith, PO

 MUGA – feedback awaited from DoE sports

 Hill Cottage re LEAP and speeds - ongoing

 Planning Consultation - Cllr Jankinson to prepare draft response, all PCllrs to add comments

 Pay award – RFO to notify staff

 Councillor`s Allowance – RFO to circulate

 Parking at REC – contact SBC re rear of Pavilion

 Jumble Tables – clerk to contact resident

 Play Area – no distancing. Clerk to contact school

 Dead trees at Tennis Courts – quote awaited

 Broadband – further email to JT. Chair to send

 Parking issues – notice to be drafted and delivered by Chair

 Camper Van – to be reported to SBC

 Road re instatements – Clerk to contact Hills and Newland

 Burial certificates – Clerk to issue

 BVH rent review – Clerk to investigate

 Methodist Hall – Clerk to draft expression of interest

 Key Messages – to post on Facebook and WEB