Minutes of the Thirteenth Ordinary meeting of the Parish Council held on Monday 18th November2019 7.30pm at Blunsdon Village Hall.

Present: Cllrs Jankinson, Ainscow, Boyd, Compton, Doell, Keates, Nash, Rogers Selwood & Tayler.

SBC Cllr Bishop.

168. APOLOGIES FOR ABSENCE

 Cllr Collingwood

169. DECLARATIONS OF INTEREST

 None

170. MINUTES FROM THE TWELFTH ORDINARY MEETING

 Proposed by Cllr Compton, seconded by Cllr Tayler, all agreed they be accepted as a true record.

171. MATTERS ARISING FROM THE MINUTES

 a. Widhill/Hills Boundary – HE has supplied details of new Case Manager. PC awaiting an update

 from him.

 b. MUGA – Meeting with SBC held. Detailed costed options within 6 weeks. Target to submit

 Planning Application before Xmas 2019. *Email sent to Project Officer as update overdue.*

c. A419 exits – Work underway by photographer to compile portfolio of shots.

 d. Cllr Bishop – Overhanging trees obscuring the highway still outstanding. *Cllr Bishop to chase*

1. Trees at Old Rectory and Cemetery – Works in progress.
2. Tree Survey received – *to be circulated for information*
3. Recreation Ground signage – no further action required.
4. Hedgerow at Ivy Lane – Hedge trimmed back by landowner. Parish express their gratitude.

*Clerk to write letter of thanks.*

1. BVH Roof – Quote from Taylor Roofing approved. *Work scheduled for February.*
2. Ermin Street grassed area by Car Park – Quotes received. *Cllr Selwood and Clerk to assess.*
3. Verges – trimming and weeding discussed at GM meeting. Contractor acknowledged that

improvements could be made and agreed to address as part of ongoing programme.

1. Jupiter Close – Revised Application on Agenda, see Planning.
2. Sams Lane overhanging tree – *Clerk to write to request cutting back.*
3. Keys Messages – to be posted on Facebook and Blog.

172. FINANCE

a. PC noted letter from SAC – Parishes refuse to accept tree works on behalf of SBC.

 The PC lent their support to this position with a suggestion that Parishes could undertake

 Tree works and then bill SBC. *Clerk to advise Laura Cutter*

b. Chair outlined considerations for inclusion in budget. List to be compiled and emailed for

 consideration. RFO needs information by 13th December at latest. *Chair to circulate list.*

 c. 2019 Christmas Tree – PC approved purchase. Cllr Tayler to assist Cllr Boyd to erect. *Clerk to*

 *order for 2nd December.*

d. RFO reported that the water meter issue at the REC had been resolved. However, the bill

 was still higher than expected but has been paid. PC agreed to investigate alternative supplier.

 *RFO to make enquiries for new supplier. Rec Committee to meet with CC re usage.*

 e.RFO reported that the boiler vent work had caused damage to plaster on walls inside BVH.

 The contractor expects the PC to pay for this in addition to work quoted for. *RFO to dispute.*

 f. RFO reported that the Methodist Hall still had no heating or hot water. Fees to hirers have

 been reduced. PC to seek reduction in rent. *RFO to contact Methodist Board.*

g. Cllr Compton proposed, Cllr Tayler seconded, all agreed, that payments totalling £11,531.10

 and receipts 119 - 135 totalling £9,107.28 be approved.

 See attached sheet for details.

 173. PLANNING DECISIONS ADVISED BY SWINDON

 S/HOU/19/1433 – Erection of a first-floor single storey side/rear extension with balcony.

 At: 3 The Copse Blunsdon SN26 7BW

 **Planning Permission Granted with Conditions**

S/OUT/19/0294 – Outline Planning Application for up to 43no. dwellings and associated works.

 Access not reserved.

 At: Land off B4019 Broadbush Blunsdon SN26 8DJ

 **Planning Permission Granted with Conditions**

S/TPO/19/1568 – Works to large Beech Tree under BOS TPO Woodland 01-2010

 At: 2 Beech Lea Blunsdon SN26 7DE

 **Works refused**

 174. PLANNING APPLICATIONS DEPOSITED FOR COMMENT

 S/RES/191581 – Reserved matters application pursuant to permission S/OUT/18/0405 for

 the erection of 70 dwellings, cemetery extension, community shop/café and associated works.

 At: Land at Sams Lane Blunsdon.

 **PC agreed to object.**

Detail: The drawing of the layout is still the indicative one from the Outline application, the PC need to see the actual proposed layout and design.

No Planting schedule included

Flood Authority has recommended refusal as there are drainage issues and no SUDs plan.

No detail of how garages are sited with houses, nor bin or cycle storage

Access – there appears to be a break in the hedgerow to allow access and yet conditions state hedgerows should be maintained.

No Archaeological report

Screening from both a visual and security perspective not adequate

Construction working hours are not specified, nor is access/route for construction traffic or wheel washing.

S/HOU/19/1385 – Erection of two storey side extension.

 At: 11 Jupiter Close Blunsdon SN25 8AH

 **PC agreed to withdraw their objection as clarification of plot boundaries received.**

 **PC remain concerned over access from Widhill Lane which is a private road and would**

 **ike to see a condition prohibiting access from Widhill Lane.**

OTHER PLANNING MATTERS

 Settlement Boundary Review – the PC considered proposals and agreed there was no further

 comment to make. *Clerk to inform SBC*

 175. NEIGHBOURHOOD PLAN UPDATE

 SBC have commenced consultation process the consultation period starts on 6th Nov 2019.

DRSNPIERS – attached letter missing. *Clerk to request missing letter.*

 176. INSURANCE CLAIM

 The PC insurers have instructed solicitors to act in the matter of the alleged subsidence at Park

 View Nursing Home. All communication to directed to solicitor.

 177. CORRESPONDENCE RECEIVED TO 18th NOVEMBER 2019

1. SBC Members Bulletin – 993 & 994 emailed to Cllrs.
2. Clerks & Councils Direct. November 2019, issue 126
3. Letter from Traffic Commissioner – clarification of location of HGV operation
4. WALC Newsletter 2019

178**.** COMMITTEE REPORTS

 SAC – next meeting 12th December 2019. Cllr Compton reported on the meeting where

 all Parishes agreed that SBC tree works were statutory obligation and SBC responsibility.

 179. PARISH MATTERS

 Cllr Tayler reported that the drainage on 3 new houses Kingsdown Lane had made drainage

 worse. SBC aware but will not act until works complete.

 Cllr Doell reported hedge overhanging High Street. Hedge at Pear Tree Cottage to be removed

 and replaced in the Spring.

 Cllr Boyd reported leave on High Street. PC agreed to wait for last fall as pavement was

 reasonably clear.

 Cllr Boyd requested an update on repairs to Cemetery Wall. Cllr Selwood explained that 3

 quotes had been received, and he recommended that the middle quote from Stone specialist

 be accepted. *PC approved works. Clerk to notify supplier.*

Cllr Ainscow reported work had commenced on REC hedge. PC accept it will look untidy

 for a while because of the extent of the works.

 Cllr Ainscow reported that there was no dropped kerb to cross the road at Churchill Avenue.

 Cllr Bishop advised to contact Cllr Penny. *Cllr A to provide photo, Clerk to contact Cllr P.*

Cllr Ainscow suggested PC consider table-top speed reduction for Broadbush. Chair confirmed

 That this was what had been discussed at recent meeting with SBC.

 Cllr Bishop confirmed that gully clearing, drains and slot-cutting still outstanding at

 Broadbush. *Cllr Bishop to chase*

 Cllr Compton reported that an attempt to use the Defib at BVH was unsuccessful. *Clerk to*

 *Speak with NHS Co Ordinator.*

Cllr Jankinson requested information about finding a Buglar for VE celebrations.

 Clerk requested Burial approval for Mr Coxhead who has parents, grandparents and other

 relatives already interred at Cemetery. PC approved burial. *Clerk to issue certificate.*

Clerk reminded PC of Media training on 7th December at HW PC.

 180. KEY MESSAGES

 Defibrillator locations

 Rec Hedge – works in progress

 181. SUMMONS TO ATTEND NEXT MEETING

Cllrs were summoned to attend the next meeting: Monday 2nd December 2019 7.30pm, at Blunsdon Village Hall.

There being no further business the Chairman declared the meeting closed.

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 Chairman, 2nd December 2019

 **SUMMARY OF ACTIONS**

 Widhill/Hills boundary – Awaiting feedback from HE

 MUGA – Costings due by end Oct. Project Officer chased

 A419 exits – Portfolio being compiled

 Cllr Bishop – overhanging branches on B4019, gullies, drains and slot cutting still outstanding

 Trees overhanging old rectory and at Cemetery – works ordered

 Tree Safety Survey received, to be circulated

 BVH roof – works approved, February 2020

 Ermin Street grass at Car Park – quotes to be assessed

 Verges – trimming and weeding, to be improved as part of ongoing programme

 Layby Ermin Street – tarmac deteriorating

 Sams Lane – Overhanging Tree, PC to write

 List of budget considerations to be circulated

 SBC Tree – clerk to notify SAC

 Xmas tree to be ordered

 Water supply at Rec – new supplier to be investigated and meeting with CC to be arranged

 PC Office – reduction in rent to be requested

 Settlement Boundary review – clerk to notify SBC

 NHP – clerk to request missing letter

 Cemetery Wall – Clerk to notify supplier

 Curchill Avenue – Cllr A to provide photos, Clerk to contact Cllr Penny

 Defib – clerk to contact NHS coordinator re process

 Burial Certificate to be issued for Mr Coxhead

 Key Messages – Clerk to post on Facebook and BLOG