Minutes of the First Ordinary meeting of the Parish Council held on Monday 14th May 2018 7.30pm at Blunsdon Village Hall.

Present: Cllrs Jankinson, Ainscow, Boyd, Compton, Keates, Morris, Rogers, Selwood and Tayler

1. ELECTION OF CHAIRMAN

Nominations for the position of Chairman were invited. Cllr Ainscow proposed Cllr Jankinson, this was seconded by Cllr Morris. No other nominations were made.

Cllr Jankinson elected as Chairman.

2. ELECTION OF VICE – CHAIRMAN

Nominations for the position of Vice Chairman were invited. Cllr Morris proposed Cllr Boyd, this was seconded by Cllr Rogers. No other nominations were made.

Cllr Boyd elected as Vice Chairman.

3. DECLARATIONS OF ACCEPTANCE OF OFFICE

Forms were provided and signed by Chairman and Vice Chairman.

4. APOLOGIES FOR ABSENCE

Cllr Collingwood

SBC Cllr Bishop

5. DECLARATIONS OF INTEREST

Cllr Jankinson declared an interest in Planning Application S/18/0719

The meeting was taken into Recess.

No matters were raised.

6. ELECTION OF COMMITTEE MEMBERS/REPS ON OUTSIDE BODIES

a) Planning – Cllr Tayler & Cllr Morris

b) BVH, Methodist Hall & Cemetery – Cllr Keates & Cllr Compton

c) Recreation Ground, Open Space & Allotments – Cllr Ainscow

d) Governance & Staffing – Cllr Collingwood

e) Transport & Highways – Cllr Rogers & Cllr Morris

f) Footpaths & Rights of Way – Cllr Selwood & Cllr Ainscow

g) Communications – Cllr Morris

h) Education – Cllr Jankinson

i) Neighbourhood Plan – Cllr Jankinson & Cllr Boyd

j) Wilts Assoc of Local Councils (Swindon Area Committee) – Cllr Compton

k) Wilts Assoc of Local Councils – none

7. MINUTES FROM THE SEVENTEENTH ORDINARY MEETING

Proposed by Cllr Compton, seconded by Cllr Boyd, all agreed they be accepted as a true record.

8. MATTERS ARISING FROM THE MINUTES

1. Defibrillator – Permission from Village Shop received. Installation instructions to be obtained.
2. Staff PRP – *Cllr Jankinson & Cllr Collingwood to progress when workload issues settle.*
3. Methodist Church – Terms agreed, license being prepared Hall being cleared and electric sockets and telephone/broadband being installed. Working towards 1st June to go live.
4. Hills – tree removal, with SBC, Planning Officer in dialogue with Hills re breach.
5. Dementia Friendly Awareness – scheduled for 31st May at start of APA.
6. Transport Planning – Sam Wright to attend meeting on 4th June 2018.
7. Grassed area between Hills and Widhill Lane – *Clerk to arrange as part of GM works*
8. Lead Shot on Broadbush – Police aware and Commuity Coordinator and PCSO to visit Farms with advice and awareness information.
9. Parish Email Addresses – PC agreed to have a generic email address for each Cllr. *Clerk to progress.*
10. War Memorial – application for grant to be assessed after 30th June. *Clerk to obtain further quote/s.*
11. Transfer of assets from Hills – in progress working towards 1st July 2018

9. FINANCE

a) Annual Audit – Annual Governance Statement. The Chair went through this with PC. The PC resolved to approve, and it was signed accordingly.

b) Annual Audit – Accounting Statements. The Chair went through these with PC. The PC resolved to approve, and was signed accordingly.

c) RFO explained the CIL receipt of £13,729.27.

d) The PC resolved to set up a Finance Committee – Cllrs Jankinson, Boyd & Selwood.

e) The RFO informed the PC that she had fixed the PC`s fuel costs until 2024.

f) Cllr Compton proposed and all agreed Payments numbered 17 – 27 totalling £10,984.97 and receipts numbered 17 – 27 totalling £19,572.77

10. PLANNING DECISIONS ADVISED BY SWINDON

None

11. PLANNING APPLICATIONS DEPOSITED FOR COMMENT

S/HOU/18/0268 Erection of single storey detached annexe and associated works.

At: 1 The Copse Blunsdon SN26 7BW

**Revised Consultation**

**The PC agreed to support, subject to the expert opinion of the Conservation Officer. In addition, weight should be given to the comments from the resident of The Old Chapel because of the proximity to this property.**

S/LBC/18/0549 Replacement front dormer windows.

At: Larges House, Front Lane, Blunsdon SN26 7BJ

**The PC agreed to support as not aware of any Planning reason to object.**

S/18/0750 Erection of 2no. dwellings, garages, and associated works (variation of condition 2 from previous permission S/17/1989 to amend the drawing number)

At: Land adjacent to 1 Kingsdown Lane Blunusdon SN25 5DL

**Revised Consultation**

**The PC agreed to consider this application further.**

S/18/0719 Demolition of existing workshop and erection of 2no. detached dwellings and associated works.

At: Land to rear of Cobley House Broad Bush Blunsdon SN26 7DH

**The PC agreed to object as the properties are too close together, it would be an over intensification of plot, it is a Greenfield site, outside settlement boundary and close to the area of non-coalescence.**

OTHER PLANNING MATTERS

Notice of appeal for S/17/1123 – Erection of an agricultural workers dwelling.

At: Forked Elm Broad Bush Blunsdon SN26 7ES

**Planning Application refused by SBC, applicant lodged an Appeal.**

Golf Course site – SBC working on papers for public inquiry in July. PC declined to take POS, LEAP and Allotments, in the event the development is approved. The PC would look for monies towards mitigation for congestion at Cold Harbour, improvements to shopping provision and upgrades to pavilion and parking at Recreation Ground. The PC list of Sec106/CIL priorities was also submitted.

SBC have made a Tree preservation Order (No.3) 2018 for land at Hill Cottage Blunsdon. This took effect on 24th April 2018 on a provisional basis.

12. STANDING ORDERS

There is guidance and a new set of “model” standing orders issued by WALC. Cllr Boyd to review.

13. COMMITTEE REPORTS

 Hills liaison – Cllr Compton attended he reported that Hills were concerned about the water /

 drainage near their site as it is very deep water and therefore dangerous.

13a. CORRESPONDENCE RECEIVED TO 14th MAY 2018

1. SBC Members Bulletin 914, 915 & 916 emailed to PC
2. Clerks and Councils Direct
3. Local Councils Update 217
4. Letter from St Andrews re Redhouse CC
5. Email from Village Shop – Permission to site Defib

 14. PARISH MATTERS

 Cllr Tayler – reported that works were underway at 1 Kingsdown Lane to resolve the issues with

 soakaway. He also enquired about the double yellow lines at Turnpike *Clerk to contact Cllr Bishop.*

 Cllr Rogers – reported speeding traffic down Blunsdon Hill, despite 30mph limit.*Clerk to contact*

 *Speedwatch.*

Cllr Boyd – reported that recent speedwatch data revealed that there were 600 vehicles on Broad

 Bush between 08.00 and 09.00. He also reported sewage from the manhole on Sams Lane. This

 has been reported to Thames Water.

 Cllr Boyd – advised that quotes for external paint for BVH were required, he would produce spec.

 Cllr Boyd – reported that the Garden Club had received £100 to plant a Cherry Tree in memory of

 a late resident. Near 28 Sutton Park was suggested by PC.

 Cllr Ainscow – reported that the cricket ground was in excellent condition. CC very happy with

 current situation. He also reported some parking issues at SR Motors – *Clerk to investigate*

 Cllr Jankinson – advised PC of NALC Conference 30/31st Oct. Cllrs Jankinson & Morris to attend.

 Cllr Compton – advised that the next WALC SAC meeting would be in Sept.

 Cllr Selwood – reported issues with the priority/give way signage around the works on Blunsdon

 Hill. *Clerk to contact Lee Griffin linden Homes.*

Planning Training – Transport Planning on 31st May Cllrs Jankinson and Tayler to attend. *Clerk to*

 *contact Karen Phimister.*

 Clerk – requested approval and signatories for Burial Certificate.

 15. SUMMONS TO ATTEND NEXT MEETING

 Cllrs were summoned to attend the next meeting: Monday 4TH June 2018 7.30pm, at Blunsdon

 Village Hall.

 There being no further business the Chairman declared the meeting closed.

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 Chairman, 4th June 2018

 **SUMMARY OF ACTIONS**

 **Staff PRP – Cllrs Jankinson & Collingwood to progress.**

 **Grassed area between Hills and Widhill Lane - Clerk to progress with GM contract**

 **PCllrs email addresses – Clerk to arrange**

 **War memorial – Clerk to obtain further quotes**

 **Standing Orders - Cllr Boyd to review with new model orders**

 **Double Yellow Lines Turnpike – Clerk to contact Cllr Bishop**

 **Speeding on Blunsdon Hill – Clerk to contact speedwatch**

 **Parking at SR Motors – Clerk to investigate**

 **Priority/give way Blunsdon Hill – Clerk to contact Lee Griffin**

 **Planning Training – Clerk to contact KP at SBC**