Minutes of the Eleventh Ordinary meeting of the Parish Council held on Monday 22nd January 2018 at 7.30pm at Blunsdon Village Hall.

Present: Cllrs Jankinson, Ainscow, Boyd, Collingwood (8pm), Compton, Keates, Morris, and Selwood

SBC Cllr Bishop (7.45pm)

Apologies: Cllr Rodgers & Tayler

133.  DECLARATIONS OF INTEREST

 None

134. MINUTES OF THE TENTH ORDINARY MEETING

     Proposed by Cllr Boyd, seconded by Cllr Compton, all agreed they be accepted as a true record.

135. MATTERS ARISING FROM THE MINUTES 8th JANUARY 2018

1. Methodist Church – Awaiting feedback from Methodist Board who meet in February.
2. Office Accommodation – Cllr Selwood confirmed he had sent information to Chair. Blunsdon Surgery unable to accommodate PC.
3. Village Hall insulation – quotes requested, unable to get anyone to quote.
4. Staff Reviews - all arranged.
5. Code of Conduct Training 22nd Feb – *Clerk to contact other PCs*
6. Defibrillator – *Cllr Collingwood to investigate*
7. Staff PRP – *Cllr Jankinson to co ordinate*
8. Public Event Sams Lane – feedback with Agent.
9. Ermin Street – Mud reported, improved situation.
10. Brize Norton – consultation circulated.
11. B4019 Gullies reported. Now cleared.
12. Newland Homes – works on Ermin Street delayed by SSE, to be complete by March 2018.
13. Soak away 1 Kingsdown Lane – Environmental Health pursuing.
14. Litter on Turnpike/Kingsdown Lane – MJ has cleared.
15. Double yellow lines on Turnpike Road – *Cllr Bishop to investigate SBC.*
16. Sams Lane Footpath – reported, not footpath but Highways so referred to Helen Viveash, SBC. *Clerk to request PS to clear*

 136. FINANCE

a) Band D equivalent for the Parish reduced to £85.96 (3.7% reduction) – PC agreed calculations presented by RFO.

b) PC agreed that balance of Grants Account to be transferred for recreation maintenance.

c) PC agreed that cost to be charged to St Andrews PC for Cabin broadband, phones etc *RFO to calculate.*

 d)Cllr Keates proposed and all agreed Payments numbered 126 - 136 totalling £11,663.20 and receipts numbered 127 – 138 totalling £18,757.75

137. PLANNING DECISIONS ADVISED BY SWINDON

 S/HOU/17/1924 Partial conversion of garage into habitable space

 At: 43 Bramwell Close Kingsdown SN2 7SN

 Planning Permission Granted

 S/HOU/17/1881 Erection of first floor front extension

 At: 4 Broad Bush Blunsdon SN26 7DH

 Planning Permission Granted

 138. PLANNING APPLICATIONS DEPOSITED FOR COMMENT

 None

 OTHER PLANNING MATTERS

 Widhill Lane – Chair explained that he had been in talks with Hills about the condition of the lane

 and has asked for ball park costs for:

1. Filling pot holes and re surface
2. Digging of ditch angled away from properties to redirect any surface water
3. Digging of ditch property side of the lane to collect surface water

 Any works will be paid for by HE, SBC and residents – Hills and PC (Sec 106) may contribute.

 139. NEIGHBOURHOOD PLAN

 Meetings arranged with two consultants – one for Village Design Guide the other Site Assessments.

 140. CORRESPONDENCE RECEIVED TO 22nd JANUARY 2018

 None

 141. COMMITTEE REPORTS

 RCC – Chair explained background to the management of RCC and the creation of the Community

 Interest Company. The CIO through a Board of Trustees managed RCC and employed the staff.

 St Andrews PC want to disband the CIO and take control of RCC management. Legal advice has been

 taken, SBC (landlord) are checking the legality of CIO.

 142.   PARISH MATTERS

 Cllr Keates – reported that she had been doing more work re Sams Lane and that the site should

 be included in the revised Local Plan and/or NHP. In addition, the site at Sams Lane should be

 identified as an area of non-coalescence.

 Cllr Keates – reported a large pot hole on Church Way just before turning to Malthouse Close.

 *Clerk to report.*

Cllr Boyd – suggested a key pad entry system for the internal door at BVH, this would allow access

 to toilets and boiler room without contacting pre-school.

 Cllr Jankinson – asked about progress with Heart in Hand application for Community Asset. *Clerk to*

 *chase.*

Cllr Jankinson – advised about NEV consultation on 23rd Jan Coleview Community Centre.

 Cllr Bishop – *to investigate Double Yellow Lines at Turnpike and the provision of defibrillator with*

 *SBC.*

 143. SUMMONS TO ATTEND NEXT MEETING

 Cllrs were summoned to attend the next meeting on Monday 5th February at 7.30pm, at

 Blunsdon Village Hall.

 **Summary of Actions**

 Code of Conduct Training 22nd Feb – *Clerk to contact other PCs*

 Defibrillator – *Cllr Collingwood to investigate*

 Staff PRP – *Cllr Jankinson to co ordinate*

 Sams lane – *Clerk to request PS to clear*

Charges to St Andrews – *RFO to calculate*

Pot Holes Church Way – *Clerk to report*

BVH entry key pad – *Clerk/RFO to investigate*

 Heart in Hand – *Clerk to chase*

 Cllr Bishop – *to investigate Double Yellow Lines at Turnpike and the provision of defibrillator with*

 *SBC.*

                                                                                                               ………………………………......

                                                                                                                  Chairman, 5th February 2018