Minutes of the First Ordinary meeting of the Parish Council held on Monday 22nd May 2017 7.30pm at Blunsdon Village Hall.

Present: Cllrs Jankinson, Ainscow, Boyd, Collingwood, Compton, Keates, Ricketts, Selwood and Tayler

Apologies: Cllr Rogers

1. ELECTION OF CHAIRMAN

Nominations for the position of Chairman were invited, Cllr Boyd proposed Cllr Jankinson, this was seconded by Cllr Ricketts. No other nominations were made.

Cllr Jankinson elected as Chairman.

2. ELECTION OF VICE – CHAIRMAN

Nominations for the position of Vice Chairman were invited, Cllr Jankinson proposed Cllr Boyd, this was seconded by Cllr Keates. Cllr Ricketts proposed Cllr Compton, no second was received.

Cllr Boyd was elected as Vice Chairman

Cllr Jankinson suggested the informal role of deputy/trainee Vice Chair – Cllr Selwood volunteered.

New Cllrs were assigned buddies Cllrs Selwood/Boyd, Cllrs Collingwood/Keates, Cllrs Tayler/Compton

Cllrs Ainscow/Ricketts. Cllr Rogers yet to be assigned a buddy.

All present introduced themselves with a brief description of their experience/interests.

3. DECLARATIONS OF ACCEPTANCE OF OFFICE

Forms were circulated and explained, Cllrs completed and signed declarations and returned to Clerk.

4. DECLARATIONS OF INTEREST

Cllr Keates declared an interest in Planning Application S/HOU/17/0853

The meeting was taken into Recess.

No matters were raised.

5. ELECTION OF COMMITTEE MEMBERS/REPS ON OUTSIDE BODIES

a) Planning – Cllrs Jankinson, Collingwood and Keates

b) Recreation Areas/Village Hall/Open Space/Transferred Services/Allotments – Cllrs Boyd, Ainscow and Compton.

c) Governance/Staffing/Policy – Cllr Ricketts

d) Transport/Highways/Rights of Way – Cllrs Rogers and Ainscow

e) Communications – Cllr Boyd

f) Education – Cllrs Jankinson and Ricketts

g) Outside Bodies: i) Neighbourhood Plan – Cllrs Jankinson, Boyd, Keates and Rogers

ii) WALC – Cllr Ricketts

iii) WALC SAC – Cllr Compton

Police Open Day on 25th May form 12.30 at Buckhurst Community Centre Walcot – Cllr Compton to attend.

6. MINUTES FROM THE TWENTY FOURTH ORDINARY MEETING

Proposed by Cllr Compton, seconded by Cllr Boyd, all agreed they be accepted as a true record.

7. MATTERS ARISING FROM THE MINUTES

1. Bus Stops in Sams Lane - Cllr Marasco supplied Risk Assessment and indicative costings. Clerk wrote to Nigel Hale to request action to provide safe Bus Stop. *Clerk to chase.*
2. Blunsdon Village Map – work ongoing.
3. Council Tax Support Grant – SBC to send letter to all Parishes on way forward for calculation.
4. SBC have confirmed that Order is made, and assets transferred. *Stephen Taylor looking in to grant/loan to assist with costs. Clerk to follow up again*
5. Chair wrote to Andy Brown re Greystones Ermin Street, no reply to date. *Chair to follow up*
6. Decision from St Andrews to vacate office still awaited. *Clerk & RFO meeting StA Clerk on Friday.*
7. Reports for APA due - *Cllrs Ricketts and Compton to supply*
8. Site visit to Brooklyn at Broadbush by Planning Officer – *Clerk to chase.*
9. Cllr Boyd and RFO met with Parochial Church to discuss rent review for Blunsdon Village Hall.

an increase of £17pa, for the next five years, was agreed in line with terms of lease.

8. PLANNING DECISIONS ADVISED BY SWINDON

S/17/0211 – Erection of 2o. office buildings (Class B1a), provision of associated car parking, hard and soft landscaping and new vehicular access.

AT: Land at Swindon Gateway North, Latham Road, Swindon SN25 4DL

Planning Permission Granted with Conditions.

PC raised concerns that this had been approved without notification following their objections. Having checked, St Andrews considered the application, on a later date, and found no objection.

S/HOU/17/0342 – Erection of a single storey side/rear extension and conservatory (retrospective)

AT: 21 Dorney Road Redhouse Swindon SN25 2AA

Planning Permission Granted with Conditions.

PC raised concerns that this had been approved without notification following their objections. Having checked, St Andrews considered the application, on a later date, and found no objection.

S/PRIORH/0625 – Prior Approval Notification for the erection of a single storey rear extension measuring 4.1m (from original rear wall), 3.6m (maximum height), and 2.25m (height to eaves)

AT: 61 Sutton Park Blunsdon, Swindon SN26 7BA

Prior Approval is Not Required.

S/17/0384 – Erection of 1no.dwelling and garage

AT: Land adjoining Osmanton, Kingsdown Lane Blunsdon SN25 5DL

Planning Permission Refused.

S/17/0407 – Erection of 1no. detatched dwelling and associated works.

AT: Land to the rear of 1 The Copse, Blunsdon SN26 7BW

Planning Permission Refused.

9. PLANNING APPLICATIONS DEPOSITED FOR COMMENT

S/17/0679 – Extensions and alterations to existing dwelling and erection of 1no. dwelling and associated works.

AT: 110 High Street Blunsdon SN26 7AB

PC agreed to object as access on to and from the High Street is still of concern. The proposal will lead to a loss of amenity for neighbours. The character of the original dwelling is not being maintained. Concerns over access for Emergency vehicles were expressed.

S/HOU/17/0797 – Erection of a two storey/single storey rear extension.

AT: Portquin Cottage, Broad Bush, Blunsdon SN26 7DH

PC agreed to support as it is not aware of any planning reason to object.

S/HOU/0853 – Erection of a garden store

AT: Church Cottage Burytown Lane Blunsdon SN26 7DQ

PC agreed to support as it is not aware of any planning reason to object.

OTHER PLANNING MATTERS

S/OUT/16/2034 Land South of High Street– Planning Officer had requested that the PC consider Sec 106 allocations in the event that Committee approve the application. The PC objected to the proposals and maintains that objection. The PC were happy to take over the open space and play area, if contributions for maintenance and upkeep are secured. The PC did not want to take over responsibility for allotments and would look to secure off site contributions to support the PC aspiration to deliver a Community facility in the form of a Parish Office and the already underway MUGA project in Blunsdon.

S/17/0528 – Land at Holdcroft Blunsdon - Planning Officer had requested that the PC consider Sec 106 allocations in the event that Committee approve the application. The PC objected to the proposals and maintains that objection. The PC were happy to take over the open space and play area, if contributions for maintenance and upkeep are secured. The PC did not want to take over responsibility for allotments and would look to secure off site contributions to support the PC aspiration to deliver a Community facility in the form of a Parish Office and the already underway MUGA project in Blunsdon.

Meeting held on 22nd May 2017 with Ainscough Strategic Land in respect of the site at Blunsdon House Hotel Golf Course. PC representatives outlined PC concerns which include – traffic congestion, particularly Cold Harbour, facilities such as shop, school, GP all being over-burdened, and the scale of development being proposed generally. The PC also requested consideration be given to providing a Parish Office in addition to the policy requirements.

10. FINANCE

RFO explained the process of the Annual Audit and that the internal Auditor would be scrutinising the PC accounts over the next few weeks. This is done free of charge, the PC agreed to the purchase of a bouquet of flowers as a gesture of thanks

a) Annual Governance Statement – Chair/RFO went through the statement with PC. All agreed content.

b) Accounting Statements – Chair went through the statements with the PC. All agreed that the statements were accurate.

RFO explained how the monthly financial statement is prepared and produced and that she was in the process of changing the account name to reflect PC name change. In addition, all Cllrs would be added to the list of signatories.

Cllr Boyd asked why there were two entries numbered 16 – RFO explained that the two items had been received on one cheque but she had identified them separately for clarity.

Cllr Collingwood asked about the balances and asked if a total figure could be included – RFO explained the figures and agreed to provide a total figure in future.

Cllr Ainscow asked about the payments – RFO explained all entries on the financial sheet.

Cllr Compton proposed, and all agreed, receipts numbered 16 – 33 totalling £50,956.71

and payments numbered 16 – 33 totalling £15,057.06

11. CORRESPONDENCE to 22nd May 2017

1. Local Councils Update 205
2. Local Councils Update 206
3. Clerk Magazine
4. Clerks and Councils Direct
5. Brochure from Broxap

12. COMMITTEE REPORTS

a) WALC – Katie Fielding revising terms of reference/constitution for this group. The two existing representatives on Standards Board were confirmed as continuing.

b) NHP – group running a consultation event on 245th May to gain residents` views on development in Blunsdon.

13. PARISH MATTERS

a) Cllr Keates reported that grass verges in Churchway had not been cut. *Clerk to contact Lee*

b) Cllr Ainscow reported that Blunsdon Colts were still training at Recreation Ground. *Clerk to check.*

c) Cllr Ainscow reported that the sign outside 25 Sutton Park was still broken. *Clerk to investigate*

d) Cllr Compton reported that the footpath between Cold Harbour and High Street Blunsdon was overgrown. *Clerk to report to Martin Fry*

e) Cllr Jankinson reported that a road sign at Cold Harbour was directing traffic for Tadpole Rise, down Blunsdon Hill and Haul Road, this is not appropriate. *Clerk to report to Nicola Smith*

14. SUMMONS TO ATTEND NEXT MEETING

Cllrs were summoned to attend the next meeting: Monday 19th June 2017 7.30pm, at Blunsdon Village Hall.

There being no further business the Chairman declared the meeting closed.

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Chairman, 19th June 2017